

## **Minutes**

### **BOS Meeting**

**Monday June 1, 2015 @ 7:00pm**

BOS Present: Chairman Robert J. Lang, Colin Stubbings, Randy Subject

The meeting was called to order at 7:00pm by Chairman Lang.

Chairman Lang announced that the meeting was being recorded for the purpose of preparing the minutes and that others may also be recording the meeting.

**Pledge of Allegiance** – The meeting was started with the Pledge of Allegiance.

**Ernie Hartley** – Ernie Hartley was present to discuss the report that the Board had received from Priestley Lightning Protection, LLC regarding lightning protection for the “school” generator. Mr. Priestley did a site inspection on Tuesday May 26<sup>th</sup> to see what the Town could do to prevent another lightning strike from damaging the generator. Mr. Hartley was present during this inspection. He noted that the report recommended putting in suppression systems. The cost of the materials and Mr. Priestley’s time would be approximately \$2,500.00. There would be additional costs for the electrician that does the actual installation of the system. Mr. Hartley noted that Mr. Priestley was not a licensed electrician. It was also noted that during the site inspection there were some other areas of concern noted by Mr. Priestley. Mr. Hartley’s recommendation to the Board was to go ahead and have the suppression systems installed at this time and then they could deal with the other issues at a later date. Selectman Stubbings moved to proceed with Mr. Priestley’s recommendations regarding the suppression systems. Selectman Subject seconded the motion. The Board voted all in favor of this motion. The Board asked Mr. Hartley to go ahead and coordinate with the electrician and Mr. Priestley so that they could move forward installing the new suppression system. They also asked Mr. Hartley if he would get more definitive figures as they relate to the materials and labor from Mr. Priestley.

Chairman Lang asked Mr. Hartley to discuss an invoice that the Board received from Mark Andrews for work done on the lock on the door to the Police Department. Selectman Stubbings and Mr. Hartley discussed the issues that went on regarding the installation of the lock and why the installation was not complete. It was decided that the Town would to pay the invoice submitted by Mr. Andrews for his work that was done and that the remaining parts needed to finish the project would go to Chief Hebert.

**Highway Department** – Frank Rodimon presented the Board with paving bids for the four paving projects that he plans to complete this year. He stated that Blaktop was the lowest bidder with a total bid of \$122,477.32. Mr. Rodimon also presented the bids that he received for the fencing to be installed at the Mazzilli Fire Pond and the Transfer Station/Recycling Center. He stated that Vermont Recreational is the lowest bid by far. Their bid was \$5,800 for the Mazzilli Fire pond and \$4,625 for the Transfer station fence. Chairman Lang noted that the Transfer Station has money in their ETF to pay for the fencing. Chairman Lang moved to accept bid from Vermont Recreational. Selectman Subject seconded the motion. The Board voted all in favor of this motion. The Board discussed the best way to do the fencing at Mazzilli pond to limit the Town’s liability. Mr. Rodimon will contact Vermont Recreation to coordinate with them.

Mr. Rodimon gave the Board an estimate of the cost of materials that would be needed to put in a waterline at the ball field. Mr. Rodimon stated that he had not heard from Doug King at the DOT regarding when the project at the intersection of Route 25 and Church Street would begin. He noted that they keep missing each other, but he hopes to connect with him sooner rather than later and find out a definitive ETA for the start of the project.

They have started grading the roads and they received a load of magnesium. Right now, Cape Moonshine and Knapp Road are a little rough, but the other roads look pretty good. Mr. Rodimon noted that they have had no problems with amount of water we have gotten lately, which has amounted to about 3 inches total so far.

Mr. Rodimon has not heard anything back from Waste Management in regards to the letter and invoice that he sent them for the damages done to Szuch Road. Chairman Lang said there was going to be a foreclosure auction at the end of the month for the house on Szuch Road. Chairman Lang suggested that he would call Waste Management to see what the status is regarding the invoice we sent them and the dumpsters. It was noted that the owner of the property management company chose to put a stop payment on the check that he had written to cover the damages done to the road. Mr. Rodimon said that will not happen again. Mr. Rodimon has a phone number for Waste Management at his house that he will provide to Chairman Lang. Mr. Rodimon will resume grading when it dries out.

**Police Dept** – Chief Hebert gave his case activity log to the Board. See Attached. He noted that Corporal Blanchard will be changing his hours. Chief Hebert has contacted a local officer from Haverhill who he is planning on hiring to help cover some of the part-time hours. He noted that he is still investigating the body cameras that he is considering purchasing for the department. He noted that everything he has heard about the camera has been great so far. Chief Hebert still does not have the information needed for the title on the 1033 trailer. Chief Hebert gave the Board and the public a reminder that beginning on Wednesday 07/01/15 drivers must be hands free when using a cell phone. Next week Chief Hebert will be on vacation for two weeks. Corporal Blanchard will be covering along with the State police. Chairman Lang said that someone had slashed a tire on the police cruiser so it will now be housed at town offices again. Chief Hebert said he will still be on call and will respond to any calls that he gets. He very rarely will put state police on call. Mr. Rodimon made some changes to one of the garage doors so that the cruiser will be secure.

**Treasurer** – Susan Belyea provided the April reconciliations and is currently working on the May reconciliation as well as audit items.

**Executive Assistant** – Jennifer Collins reported that she is still working on audit items. She also reported that the 1<sup>st</sup> Issue Tax Warrant had been prepared, signed by the Board and given to the tax collector. She had received a land use change tax for Stacey Thomson from Avitar Associates, which was reviewed by the Board and then they sign a warrant for the tax. Ms. Collins noted that Avitar had noted some discrepancies with the excavation plan for Mr. Thomson and gave a copy of the letter to Chairman Stubbings and Helga Mueller so that they could review at the next Planning Board meeting. The final school check was issued after going back and forth on issue with Melissa Dunnet at the SAU 23.

Chairman Lang asked Ms. Mueller how much longer she needed to go through the filing cabinets that contained the Planning and Zoning documents. She replied that she did not know.

Chairman Lang informed Ms. Mueller that the flat filing cabinets have now been moved by Fred Shipman and Gary Danielson.

Chairman Lang said that he had found a topographical map in the safe. Mr. Shipman and Mr. Danielson took it and will propose to the Historical Society to have it framed with funds from the Piermont Mutual Fire Insurance Company.

Manifests – The manifests were reviewed and signed by the Board.

#### Old Business

- a. Website Update – None.
- b. Fence Bids – Previously discussed.
- c. Alternate Town Board Appointments – Diane Kircher expressed interest in being an alternate on the Planning Board. Chairman Lang moved to appoint Ms. Kircher as an alternate on the Planning Board. Selectman Subjeck seconded the motion. The Board voted all in favor of the motion.
- d. Szuch Road Update – Previously discussed
- e. Ladd Case Update – Chairman Lang talked with our attorney at Mitchell Municipal Associates to get an update on this case. At this time, all documentation has gone to Ladd's attorney and we are waiting for his response. Ms. Kircher noted that she had seen a for sale sign on this property and had called the realtor. The realtor had told her that the house was not for sale and that she should call the Town. She called Ceil and Ceil said that Mr. Ladd is supposed to be selling it. Chairman Lang said they are working on an agreement with Ladd and once the agreement is in place he will have one year to sell the property.
- f. CWW Abatement Appeal Update – Chairman Lang also received an update on the Camp Walt Whitman Abatement Appeals case. At this time, nothing will be done until June 15<sup>th</sup>, when Camp Walt Whitman needs to provide a disclosure statement to the court. Mitchell will then proceed from there.
- g. Other Old Business – None

#### New Business

- a. HealthTrust Agreement – Chairman Lang signed an Application and Membership Agreement with HealthTrust, Inc.
- b. Boundary Correction Warren/Piermont Town Line- Chairman Lang asked Ms. Mueller to provide the Board with a list of mergers, lot line adjustments, and subdivisions. He also wanted Ms. Collins to check when the Warren Town Office was open because maybe they will have the Warren/Piermont town line correct on their maps. This issue will need to be corrected before our maps can be done.
- c. Upper Valley Lake Sunapee Regional Planning Commission annual meeting and diner – There will be a dinner held on June 17, 2015 from 5:00pm – 8:00pm for the UVLSRPC Annual Dinner.
- d. Old Church Building Bid Specifications for Repair of South Side – Bid specifications were drawn up by Chairman Lang and they were reviewed by the Board. Chairman Lang read the specs and the Board discussed them. The Board added a specification that said “and to add insulation if necessary”. The also added “The Board reserves right to reject any and all bids”. The ad will go

in The Bridge Weekly, The Journal Opinion and The Valley News. The Board also revised the date for previewing the project due to the dates that the ad would run in the weekly circulars.

- e. Correspondence to Piermont School Board – Chairman Lang stated we have been having issues with the SAU 23 in regards to getting information that we need; specifically issues with the Business Administrator, Melissa Dunnet. The letter will go to all school board members, the Superintendent of the SAU and School Treasurer, Fred Shipman. Chairman Lang read the letter. It was noted that Fred Shipman was still the treasurer until 06/30/15.
- f. Timber Taxes – Timber taxes were signed by the Board. The taxes were for Ms. Mueller & Bruce Schwaegler.
- g. Intents to Cut – An Intent to Cut was signed by Board for Ms. Mueller. The anticipated start date of the cut is September 2015.
- h. Town Vaults – Discussed Previously
- i. Other New Business – Chairman Lang read a letter to the Board regarding a 2014 Inventory Penalty. It was requested to have the Board abate the 2014 penalty that they received. Chairman Lang moved not to abate the penalty. Selectman Stubbings second. Board voted all in favor.

**Public Input** – Mr. Rodimon asked if Bernie Marvin still in charge of E-911. The Board stated that he was. Mr. Rodimon said that there are some issues that need to be taken care of. There is an issue with Moses Hill Road and with assigning a house number for the Giambrones. Both these issues will need to go through Bernie.

The Board asked Chief Hebert to handle the lower and raising of the Town flags when notices come from State. He said that was fine.

**Minutes** – The minutes were reviewed by Board. Corrections were made. Chairman Lang moved to approved May 16<sup>th</sup>. Selectman Stubbings second the motion. Chairman Lang moved to accept the May 18<sup>th</sup> minutes as amended. Selectman Subject second the motion. The Board voted all in favor of both motions.

Chairman Lang moved to adjourn at 9:17pm. Selectman Subject second the motion. The Board voted all in favor.

Next Meeting – Jail being moved to Helga's barn.