



Town of Piermont

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Board of Selectmen Work Session Minutes of Meeting April 3, 2014 at 7:30 AM

Present: Chairman, Colin Stubbings; Selectman, Robert Lang; Executive Assistant, Jennifer Collins; Road Agent, Frank Rodimon; Terri Mertz.

Chairman Stubbings called the meeting to order at 7.42 am and stated that it was being recorded for the purpose of accurate minutes only.

Selectman Lang gave an update on the review of ambulance cover for the town, in particular the east side of Piermont. It was agreed that he would continue the review.

The Board stated that they had not seen anything yet with regards to the petitioned Warrant Article 20 passed at the Town Meeting. The Executive Assistant was asked about this and stated that she was to work on it that day so that the Board could sign the letters at the next Board of Selectmen's Meeting.

A further discussion was held on the inventories with an update given by Jennifer of where she was in the process. Changes were suggested to eliminate erroneous penalty charges.

The date of the check raised for the Orford Swim Program was verified as still being valid and Chairman Stubbings agreed to meet with the Orford Board of Selectmen at a forthcoming meeting to discuss the concerns the town has regarding the Beach Monitor cost. The Executive Assistant was asked to find the next few dates of their meeting.

Availability of the Board to meet together with the Town's Counsel and others in respect of the forthcoming Mediation Hearing for Camp Walt Whitman and the Court Hearing for Bagley on their Abatement Requests was to be emailed to Counsel so that dates can be finalized. (Note: Bagley had emailed the Town regarding the costs incurred for the abatement case so far and this has since been replied as follows: Mitchell Municipal Group [legal advice] \$1,933.44 billed to end of March, to date with April this would raise to \$2,141.64; Avitar [Assessing {Professionals}] \$653.18. In addition the dates of the next meetings of the Board of Selectmen had been supplied). The subject of placing a Lien on the Viellette properties with regards to the outstanding costs awarded to the Town in the recent Court Judgments' was also discussed. Chairman Stubbings agreed to respond to Counsel on these matters and also the outstanding potential claim against the NHMA Members Agreement that is no longer required but give warning regarding the small claims actions.

The Executive Assistant was asked to get the correct backup documentation for the check received recently from Charter Communications.

Frank Rodimon stated that the estimate of the garage door had increased by \$100 since the original quote.

Errors in the draft minutes of the Town Meeting Minutes were stated and these were to be given to the Town Clerk to correct after verification. The Executive Assistant was asked when the minutes would be available for

the last Board of Selectmen's and the Budget Hearing Meeting. The draft minutes of the previous Work Session was reviewed with the correct times being entered for the entry and exit to Non-Public.

The Nichols Timber Tax Abatement still needed to be raised together with the corrected warrant, this we will be done for the Tuesday meeting. Colin would follow up on the letter that Landaff use. Discussion was had on the Timber Tax Process and Exemptions.

Nobis Engineering has submitted a \$6,100 charge for last year and this was not encumbered. Discussion was had regarding the need to have a procedure to ensure the Board is aware of the outstanding charges prior to year end so the encumbrances can be correctly processed. It was asked when March would be completed on the accounting entries and quarter reports available and Jennifer stated this will be done at the end of next week. Chairman Stubbings asked if the Budget had been entered on the system following Town approval, it hasn't so it was stated that we can use the BMSI Budget Report to do this.

The Manifest was reviewed and approved.

Discussion was had on Town owned property, the Animal Control Officer's pay increase, forthcoming Board appointments together with the advert to be placed in the papers, Sewer Billing and a possible mailing, the 2013 audit and the availability of the intern.

Chairman Stubbings stated that by April 21 we must have the list of those inventories not returned and the penalties entered. Jennifer stated that the Avitar system will calculate the inventory penalties only on the second issue tax bills. This needs to be looked in to further.

Date for the Tax Warrant to be signed at the Board of Selectmen's Meeting is on May 20.

At 9.16 Selectman Lang motioned to adjourn the Board of Selectmen's Work Session, this was seconded by Chairman Stubbings. The vote passed (2-0).

Respectfully submitted
Colin Stubbings
Chairman