

Minutes  
Board of Selectmen Meeting  
**Tuesday May 6, 2014 @ 7:00 PM**

Selectmen Present:  
Colin Stubbings and Robert Lang

The meeting was called to order @ 7:05pm by Chairman Stubbings.

Chairman Stubbings announced that the meeting was being recorded for the purposes of preparing the minutes and that others inside the meeting were also recording the meeting.

**Highway Department** – Frank Rodimon gave the Board a catalog from Unifirst that they had previously requested. Mr. Rodimon stated that on May 22<sup>nd</sup> he and Mark Nickles were going to be attending a Road Agent show in Mt. Sunapee. The new garage doors will be installed on Thursday (05/08/14). Mr. Rodimon also stated that he had spoken with Stacey Thomson about running a waterline across Mr. Thomson’s property. Mr. Thomson had no issue with that. However, Mr. Thomson wanted to give the Town a legal easement and requested that the Town’s attorney draw up an agreement for both parties to sign. Selectman Lang asked Mr. Rodimon to come up with a drawing that showed where the waterline would run so that the Board could give that information to the Town Attorney.

Mr. Rodimon asked the Board if they still wanted him to work on the garage at the Town Office Building and they said that they did want him to shore up the end wall. Mr. Rodimon said that this will probably be a project that they will do during the summer.

Mr. Rodimon stated that the grader will be down for a few days because some minor repairs are needed and he is currently awaiting the parts. The flagpoles are schedule to be delivered on Friday (05/09/14).

**Emergency Management** - The Emergency Management Operations Center is now 100% complete. Ossipee Mountain was here on Monday (05/05/14) to tune the radio. Mr. Marvin said that he will schedule an open house for taxpayers to view the completed EOC.

Mr. Marvin noted that there is a lot of activity happening at the state level in regards to preparedness. Next week Mr. Marvin will be attending the Upper Valley Public Health Emergency Preparedness at Dartmouth Hitchcock Medical Center in regards to pandemic diseases. Chairman Stubbings wanted to know who the towns were sending to these meetings. Mr. Marvin noted that it was a mix of medical, EMD and Health officials.

Mr. Marvin will also be attending a radio seminar at the police academy on May 27<sup>th</sup>.

There will be a school safety and security program that will take place in June which is sponsored by the Fire Academy and Homeland Security. There will also be an EMD conference in June that Mr. Marvin will be attending.

Mr. Marvin and Tim Cole attended a Community Storm seminar last week at DHMC that talked about intensities of storms.

Selectman Lang asked Mr. Marvin if he had all his paperwork ready for the EOC grant. Mr. Marvin said that he is still waiting on one invoice but it will all be done by the end of May.

**Landfill** – Mr. Metcalf noted that the landfill area had been checked for woodchuck holes and none were found. If they do find any in the future they will take care of them.

**Ball Field** – Mr. Metcalf said that tonight was opening night on the ball field and they finished getting everything ready today. He also noted that the clay for the ball field came in, but they didn't have time to put it down, so it will be done at the end of the season. Ms. Collins informed Mr. Metcalf that the bill for the clay had come in. They also reopened Mr. Rodimon's ditch that was filled in when they brought the clay in. Mr. Metcalf wanted to know if the radar trailer was going to be staying in the town shed. The Board said that now that the weather was nice and the radar trailer will be in use, it can be taken out of the shed for the season and stored at the Fire Department. Selectman Lang noted that shelves were supposed to have been built in the shed and asked Mr. Metcalf if he saw any shelves in the shed or if equipment was sitting on the ground. Mr. Metcalf said that no shelves had been installed.

**Cemetery** – Mr. Metcalf said that the loam has been received and will be used to complete the roadway in the South Lawn Cemetery, but this won't be done until June.

**Ball Field Revisited** – Mr. Metcalf noted that the pitching rubber that is used by the softball team needs to be replaced. Selectman Lang said that Ms. Collins can order a new one.

**Town Grounds** – The clean up on the Town grounds has been completed and they are now ready for the mowing season.

**Sewer** – Mr. Metcalf said that they are changing the plugs in the direct ground discharge bed. Mr. Metcalf also noted that in the past they have split the bed into two parts and they would use one part for 6 months, while the other part rested and then they would switch side. In talking with DES, they told Mr. Metcalf that he could probably split the beds into quarters due to the minimal flow. Mr. Metcalf will try quarters and if it doesn't work he will go back to halves.

Selectman Lang asked Mr. Metcalf about the letter that he was supposed to draft to DES regarding the Sewer Operator qualifications. Mr. Metcalf said that the letter was done, but he

wanted to know who the Board wanted to type it up. Selectman Lang said that Mr. Metcalf could come in and sit with Ms. Collins to get the letter typed up.

**PMFIC-** Mr. Metcalf said that the Piermont Mutual Fire Insurance Company no longer exists. It had officially been released by the State. They can start disbursing their funds. The first disbursements will be given to the Veteran's Memorial Garden, 250<sup>th</sup> Anniversary Committee and the Library. They can only do three checks a month. Selectman Lang asked Mr. Metcalf to provide the Board with a copy of the paperwork that dissolves the PMFIC. Mr. Metcalf asked who the checks should be made out to. The Board said that they should be made out to the Town of Piermont and the library check can be made out to the Library. There should be a note made in the memo section that indicates what the money is for.

Mr. Metcalf had drawn up a PO for the purchase of weed killer. Chairman Stubbings signed the PO.

**Treasurer** – Erik Wagstaff stated that he had sent some financial reports to the auditors last week and he hasn't heard back from them.

**Executive Assistant** – Ms. Collins stated that she had been working on quarter end reports for payroll taxes and unemployment compensation. She has also been working on gathering the audit information. She should have this completed by the end of the week. The DP-8 form for Low to Moderate Income families has been release by the State and Ms. Collins said that she has copies of the form in the office is people want to pick one up. The form can also be obtained online from the Department of Revenue Administration's website.

Ms. Collins said that Wayne Godfrey had sent her an e-mail that said that the Transfer Station/Recycling Center will be opening on Wednesday's from 5:30-7:30 pm starting May 21<sup>st</sup>. On May 17<sup>th</sup> from 9:00am-11:00am Haz-Mat Day will take place. A notice was sent out last week bulk mail. Also the TS/RC will not be taking in any used oil until further notice.

Ms. Collins stated that she will be working on the Worker's Comp renewal.

Ms. Collins gave Chairman Stubbings a copy of a letter that was received from Representative Ann Kuster in response to Warrant Article 20 that was voted on at Town Meeting. Chairman Stubbings read the letter. A copy of the letter is available at the town office if anyone wants to view it. A copy of the letter will also be posted in the Town Clerk's office and in the outside bulletin board at the Town Clerk's office.

**Manifests** – The manifests were reviewed and signed by the Board.

### **Old Business**

**Bagley Abatement Appeal** – The Bagley case was postponed, but no new date has been set. It was noted that the postponement was due to a lack of a judge to oversee the case.

**Camp Walt Whitman Mediation** – The mediation for the Camp Walt Whitman Abatement appeal has been postponed. Tentatively the new date looks like it will be May 23, 2014, but Chairman Stubbings has not had any confirmation on the date from the attorney.

**Town Property for Sale** – Chairman Stubbing noted that letters have gone out to the abutters of the two pieces of property that the town is planning on selling. Any bids will be opened at the June 3<sup>rd</sup> Board of Selectmen's meeting and payment will be due 30 days from that date. If no satisfactory bids are received then the Board will open the process to the public.

**2013 Audit** – Ms. Collins asked John Metcalf if he was aware if Abby Metcalf had received her message concerning the audit information that was needed from the trustees. Mr. Metcalf didn't know, but said that he would check with her. There is an issue with the scanner not working on the tax collector's computer and Chairman Stubbings noted that he had contacted WB Mason about looking into it. He will let Ms. Collins know what he finds out. The tax collector wanted to scan her documents to send to the auditors, but couldn't. If it can't be fixed soon, Chairman Stubbings would like Ms. Collins to work with the collector to get the information scanned to Ms. Collins' computer and then e-mailed over to the tax collector. Ms. Collins noted that she had contacted the auditor to find out when they would be in the office, but she hadn't heard back from them yet. She will let the Board know when she does.

**Barbara Fowler** – Mr. Rodimon looked into whether or not the bridge by Ms. Fowler's home could be added to the Bridge List. He informed Ms. Fowler that he had spoken with Dave Paulsen and he said that as far as the State was concerned, any structure less than 10 feet does not exist and could not be put on the bridge list. The state has no record of the bridge by Ms. Fowler's home.

Ms. Fowler wanted to know what the breakdown was for the funds being received on the Indian Pond Road Bridge. It was stated that 80% of the costs was coming from a grant from FEMA Hazard Mitigation, 75% of the remaining 20% is supposed to come from the State and the Town would pay the balance of approximately \$15,000. Ms. Fowler noted that this appears to be a very good deal for the Town.

Ms. Fowler commented that she had heard that the NH DOT has spent their entire budgeted funds through 2023. She wanted to know if this might mean that the Town would not receive their funding for the IPR Bridge. Mr. Rodimon said that there were two different funding sources that they were talking about. One is the bridge fund and the other is Hazard Mitigation. The Bridge Fund is the program that has expended their funds. This is the program that the Town went through for the Barton Road Bridge and will be reimbursed from in about 5 years. However the Indian Pond Bridge qualifies for the Hazard Mitigation Program which has fund to expend for the current year.

It was noted that at this time the bridge next to Barbara Fowler's home does not qualify for state funding because it is not recognized by the state as a bridge since it is less than 10' in

length. However, there is nothing that that says that in the future some event may allow this bridge to qualify for funding.

Ms. Fowler brought up the subject of what that bridge by her home should be called. There was some discussion on this topic and it was agreed that this bridge should probably be called Cole Hill Bridge.

Ms. Fowler also asked about the meeting policies. Chairman Stubbings said that these were still being worked on. Ms. Fowler wanted to recommend that the meeting tapes be kept for a while in case the public wants to go back and review them.

### **New Business**

**Camp Walt Whitman 2013 Abatement** – Avitar came back with a recommendation on the new abatement concerning Camp Walt Whitman. They recommended that the Board deny this abatement due to the ongoing appeal with the Camp for the 2011 & 2012 tax years as well as the fact that they have not presented any new information about the assessed value of the property that would give the auditors cause to reevaluate the current assessed value. Selectman Lang moved to deny the abatement based on Avitar's recommendation. Chairman Stubbings seconded the motion. The Board voted all in favor of this motion.

**Public Input** – Helga Mueller informed that Board that the Library was going to be making a new sign designed by Fred Shipman and putting it up in place of the existing sign.

Barbara Fowler noted that the sign "Summer Highway Only" that was placed on Bean Brook Road has now been moved to its correct location.

George Mertz said that he still hadn't heard anything back from the Board regarding the keys to the Town Office that he had requested. Chairman Stubbings said that they are still considering his request as they are trying to control the issuance of keys to Town buildings.

Mr. Mertz stated that he would like to receive a copy of the Town audits from 2008-2012. He also would like to see revenue/expenditure reports for the first quarter. Chairman Stubbings noted that he is still working on putting them together.

Mr. Mertz asked the Board if currently there was a leave of absence policy. Chairman Stubbings said that there was not. Mr. Mertz stated that the longest leave of that he was able to find anywhere in the country was six months and our Corporal was now up to nine months on his leave of absence. Chairman Stubbings said that because the Town does not have a policy in place that meant that there was no max for an employee's leave of absence. Mr. Mertz stated that he would like to see a quick resolution to the personnel issue that led to the leave absence because a lot of people are getting upset about it.

Terri Mertz asked the Board if the surveyor had been out to look at the Mazzilli Fire Pond yet. Selectman Lang said that he hadn't. When Selectman Lang spoke with him last week, the surveyor said that he had another project that he needed to finish up before he came to Piermont. Ms. Mertz also wanted to know when the treasurer was going to start giving the public a report to look at. Chairman Stubbings said that he had presented that at the last meeting.

George Mertz wanted to know if was possible to get a summary reconciliation reports that showed the budget vs. actual at the department level. Ms. Collins will look into it and see what the system can do. Chairman Stubbings said that he feels that the system should be capable of generating a report like this.

Chairman Stubbings mentioned that the chart of accounts that the Town is currently using is not optimal. He is currently working on revising this so that it can go into effect next year.

Terri Mertz asked Chairman Stubbings if he had attended an Orford Board of Selectmen's meeting. Chairman Stubbings said that he had not yet, but plans on doing so in the very near future.

**Minutes** – The minutes from the 04/22/14 meeting were tabled since Selectman Hartley was not present at tonight's meeting and Selectman Lang had not been present at the 04/22/14 meeting.

Selectman Lang moved to adjourn from the meeting at 8:32 pm. Chairman Stubbings seconded the motion. The Board voted all in favor of this motion.

Respectfully Submitted,  
Jennifer L. Collins

Board of Selectman  
Colin Stubbings, Chairman

Approved:

Members of the Public Present at the general meeting as recorded by "sign-in sheet" included: B. Fowler, F. Rodimon, E. Wagstaff, J. Metcalf, G. Mertz, T. Mertz, W. Rodimon, B. Marvin, H. Mueller, and J. Collins