

Minutes
Board of Selectmen Meeting
Tuesday October 7, 2014 @ 7:00 PM

Selectmen Present:
Colin Stubbings, Robert Lang and Ernest Hartley

The meeting was called to order @ 7:02pm by Chairman Stubbings.

Chairman Stubbings announced that the meeting was being recorded solely for the purposes of preparing the minutes and that others inside the meeting may also be recording the meeting.

Highway Department – Road Agent, Frank Rodimon reported that Ron Taylor had accepted the Town’s offer to purchase the decking that Mr. Taylor had used to fortify the Cole Hill Bridge on Bean Brook Road. Mr. Rodimon said that this decking should last about 12-15 years. Mr. Rodimon stated that he had met with the State DOT in regards to the ditch that runs along Route 10 in the State right of way between the Fire Department and Bedford Road. The State had agreed to help with this project. The drainage project at the Fire Department has been completed. Mr. Rodimon said that he would start to work on the storage shed/police garage at the Town Office Building soon. He also mentioned that severe storms were being predicted for tomorrow morning (10/08/14) from 3am-10am.

Treasurer – Treasurer Erik Wagstaff reported that reconciliations are caught up. Mr. Wagstaff noted that the Town has not had to borrow any money so far and was hoping that the tax bills would go out soon so that the Town wouldn’t need to borrow at all. He also noted that Susan Belyea is doing well in her training.

Emergency Management – Bernie Marvin asked the Board to consider another phone line to be put into the Police Department for use by Emergency Management. The Board said to go ahead and look into adding the line. Mr. Marvin reported that the E-911 project is moving along. Mr. Marvin had met with the Fire Department and Fast Squad to talk about what corrections need to be made and he noted that all the Fast Squad members volunteered to assist with the project in addition to Randy Subjeck, who is the secondary E-911 liaison for the Town. Mr. Marvin stated that the Police Department has been cleaned. It was noted that the evidence locker still needs to be cleaned but the cleaning needs to be done by an individual authorized to be in the evidence locker.

Selectman Lang asked what the status was with the windows in the Police Department. It was noted that the new windows have been installed. Selectman Lang noted that they will need to look into getting an air conditioner put in next year.

Town Grounds – John Metcalf reported that they are still mowing the Town Grounds. He noted that he liked the job that the Highway Department had done at the Fire Department.

Recreation – Mr. Metcalf stated that they had finished removing the algae from the Bean Brook Swimming Hole. They removed as much as they could and would have to wait until next year to see what happens with it. Mr. Metcalf noted that there were a few locks on the gate at the Swimming Hole, but the key that Ms. Collins had given him didn't work on any of them, so they were unable to lock it up. The Board discussed the need to put something up at the entrance to extend the existing gate so that no one could drive in there. Once this was done then they would lock the gate. Mr. Metcalf said that they planned to start working on putting down the clay on the ball field on 10/13/14. They will also pull out all the base anchors at that time. Mr. Metcalf reported that he had returned the garbage barrels that had been moved to the ball field from the Transfer Station. John Metcalf noted that the storage shed at the ball field needs to be cleaned out and that shelving needed to be added.

Landfill – Mr. Metcalf said that it appears that the Knotweed was dead following a treatment done by Northeast Ag. Mr. Metcalf stated that he will be checking to make sure that all the woodchuck holes that had previously been filled in are still filled in.

Cemetery – Mr. Metcalf stated that the new fence at the South Lawn Cemetery has been completed. Also work being done on the road that runs through the middle of the south section has been finished. The cemeteries will be closed the week of October 13th so that they can do the cemetery clean-up. Mr. Metcalf said that he would like to meet with Frank Rodimon in regards to the work that needs to be done on the road in the new section of South Lawn Cemetery. He wanted to make sure that the waterline that will be going in won't affect the road. Mr. Rodimon didn't think that the road would be affected. Selectman Hartley told Mr. Metcalf that the Lund Cemetery had been remarked and reflagged.

Sewer Department – Mr. Metcalf reported that the requirements listed under condition #3 subsections (a-h) of the Town's Approval for Construction of Individual Sewage Disposal System (ISDS) have been removed by the State. He also reported that he will continue to do what he has previously done to monitor the sewer. Selectman Lang stated that he felt that we should continue with what we have been doing to monitor the sewer despite the State no longer being involved in the monitoring. Mr. Metcalf said that he might decrease some of the testing currently being done, but would increase it again if testing results started to indicate any signs of problems. Mr. Metcalf suggested that the Town send a letter to Mary Jane Meier to thank her for all her work to help the Town have these requirements eliminated. He also suggested copying Senator Forrester and Mary Jane's boss. The Board asked Mr. Metcalf to draft a letter for them to sign. Two of the manholes risers have been repaired. Mr. Metcalf noted that he had been concerned about sand getting into the system through the cracks in the manholes, but this shouldn't be a problem now that they are fixed.

Fire Department – Chairman Stubbings noted that Tim Cole had sent him the corrected by-laws for the Board to review and he had forwarded them to Selectman Lang and Selectman Hartley.

He also noted that the Board would review the by-laws during the Thursday morning work session. Mr. Cole reported that the Fire Department would be doing something at the school during Fire Prevention Week. The spray foam has been done at the fire station and the springs on the tanker have been re-torqued.

250th Anniversary – Abby Metcalf gave the Board one of the flags bearing the Town’s 250th Anniversary Seal that had previously been flying on one of the telephone poles in Town and asked for it to be flown at the Town Office. Ms. Metcalf noted that Charter Night will be on 11/06/14 and there will be birthday cake and refreshments served. Ms. Metcalf said that the 250th Committee was putting together a time capsule and wanted to know if it could be stored in the Town vault. She noted that a time capsule that been done when the new school had been built, but nobody seems to remember where it was buried, which is why they would like to store the 250th time capsule in the vault. Ms. Metcalf also noted that the 250th Committee would like to continue to meet, but reform under a different name.

Manifests – The Board reviewed and signed the manifests.

Old Business

Police Department Update – Chairman Stubbings noted that he did not have much of an update on the Police Department other than it had been cleaned. The Board discussed getting a mat for the entryway and Selectman Hartley asked the Board how they felt about putting a light in the stoop area. The Board suggested getting estimates to see how much it would cost to put the light in.

Mazzilli Fire Pond Update – Byron Kidder had given the Board the Lot Line Adjustment survey that he had drafted regarding the Mazzilli Fire Pond. The Board stated that they wanted to send a letter and a copy of the survey to the Mazzillis for them to review. The letter should state that the Board would like a response from the Mazzillis by October 14th so that Chairman Stubbings can update the Planning Board during the Planning Board’s next meeting on October 15th. Ms. Collins will draw up the letter and mail everything out.

Thomson Waterline Easement – Mr. Kidder also gave the Board the survey that he had drafted for the waterline easement over Stacey Thomson’s property so that the Town can bring running water to the South Lawn Cemetery. The Board stated that they want to send the survey along with a letter asking Mr. Thomson to review the survey and let them know if he has any issues with it. The Board would like to receive a response from Mr. Thomson by October 20th so that they can forward everything down to the Town Attorney, who will draw up the deed for the easement.

New Business

Transfer Station Compactor – Selectman Lang reported that he and Selectman Hartley had met with Wayne Godfrey last week to discuss the compactor. Selectman Lang noted that the metal

on the compactor was fatigued, that it was no longer functioning properly and it needs to be replaced. A new compactor would cost \$13,429.50 and the old compactor would be taken away in trade. Selectman Lang moved to authorize Mr. Godfrey to purchase a new compactor & heater and to have the cost of it (\$13,429.50) withdrawn from the Transfer Station/Recycling Center Expendable Trust Fund. Selectman Hartley seconded the motion. The Board voted all in favor of this motion.

Small Garbage Bags – Selectman Lang also reported that Mr. Godfrey had informed them that the supply of small garbage bags that are sold to the public is running low. Mr. Godfrey noted that our current vendor would not be able to sell the Town less than 10,000 bags, which would last the Town forever. Currently we sell 300-400 small bags a year. Selectman Lang noted that he had asked Ms. Collins to do some research and see what she could find. Ms. Collins was able to find a vendor that was willing to sell the Town a case of purple bags with the vendor's logo on them. Mr. Godfrey approved of these bags and Ms. Collins will place the order.

Fire Permit – Forest Fire Warden Roy Belyea informed the Board that the State has been testing a system with a few towns that allows fire permits to be purchased online. The cost to purchase a permit online would be \$3, which would go back to the software vendor as a fee for this service. Neither the Town nor the State would make any money from the fire permits purchased online. This new service would be a convenience to property owners should they choose to use it. Property owners would still be able to obtain fire permits at no charge through the Fire Warden or any other authorized issuing agent in Town. The Board said that he could go ahead and give it a try.

Election Polling Place Warrant – The Town Clerk Bernadette Ratel gave Ms. Collins the Election Polling Place Warrant for the Board to sign. The warrant stated that elections would be held on November 4, 2014 from 10:00am – 7:00pm in the Old Church Building. The Board signed the warrant.

Town Clerk Hours – Ms. Collins informed the Board that Ms. Ratel had told her that the Assistant Town Clerk, Jennifer Ruger, would no longer be available to work on Wednesdays due to health issues with the Rumney Town Clerk. Since Ms. Ruger is the Deputy Town Clerk in Rumney she will be taking over the hours worked by the Rumney Town Clerk and that includes Wednesdays. The Board was not pleased and they would like Ms. Ratel to come up with new office hours that compensate for the loss of hours on Wednesday. They asked Ms. Collins to inform Ms. Ratel that the Board would like to know what the new hours will be by next week. They also felt that Ms. Ratel should have been present at the meeting tonight to report about this situation in person.

Sewer Warrant – Ms. Collins presented the sewer warrant to the Board for their signatures. The Board reviewed the warrant and found an error. The Board asked Ms. Collins to correct the warrant and then they would sign it. Selectman Lang moved to accept the sewer warrant in the amount of \$15,278.05 and Selectman Hartley seconded the motion. The Board voted all in favor of this motion and will sign the warrant after the correction is made.

Treasurer's Reports – The Treasurer's reports for August and September 2014 were available on the front table for anyone who would like a copy. The Town Clerk's financial report for September 2014 was also available.

PSNH E-mail – Chairman Stubbings reported that the Board had received an e-mail from PSNH stating that helicopters would be doing routine patrols in our area 10/06-10/09/14.

Public Input – Erik Wagstaff informed the Board that he currently had 6 names of individuals who wanted to be a part of the Recreation Committee. Chairman Stubbings asked if that list included Rob Elder. Mr. Wagstaff stated that it did not. Mr. Wagstaff suggested that Mr. Metcalf pull all the base anchors before they lay down the clay on the ball field and then next year the Town/Recreation Committee could look into purchasing new bases and installing them. Mr. Wagstaff stated that on October 18th he will be working on the Recreation Department's shed.

Indian Pond Bridge – Frank Rodimon asked if the bidding for the Indian Pond Bridge Project was still scheduled to go out to bid this November. The Board asked Ms. Collins to give Chris Fournier a call this week to see if everything was still on schedule.

Minutes – The minutes from the 09/23/14 meeting were tabled until the next meeting. The Board had reviewed the minutes and stated that there were a large number of spelling and grammatical errors that they wanted Ms. Collins to fix and then resubmit the minutes to them for review.

Selectman Hartley moved to adjourn to executive session under RSA 91-A:3, II(c) (Reputation) at 8:40 pm. Selectman Lang seconded the motion. The Board voted all in favor of this motion. The Board adjourned from executive session at 10:12 PM. The minutes for the executive session were seal in non-public session. Selectman Hartley moved to adjourned from the regular meeting at 10:12 PM. Selectman Lang seconded the motion. The Board voted all in favor of adjourning from the meeting.

Respectfully Submitted,
Jennifer L. Collins

Board of Selectman
Colin Stubbings, Chairman

Approved:

Members of the Public Present at the general meeting as recorded by "sign-in sheet" included:
H. Mueller, J. Metcalf, T. Cole, D. Mitchell, S. Woodard, R. Subjeck, B. Marvin, A. Metcalf, E. Wagstaff, S. Belyea, F. Rodimon, and J. Collins