

Draft Minutes  
Board of Selectmen Meeting  
Tuesday May 9, 2017

Members of Selectboard present: Chairman Colin Stubbings and Selectman Randy Subject

Chairman Stubbings welcomed everyone, apologized for the late start and called the meeting to order at 7:01 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

U.S. Army Veteran Tim Cole led us in the Pledge of Allegiance.

**Departments' Input:**

**EMD-** Bernie Marvin gave updated information regarding the Memorial Day observances. He also stated the town has received \$3000 Hazard Mitigation grant funding.

**Road Agent-** Frank Rodimon stated there have been several damaged and missing road signs. He ordered replacements and weight limit signs. The wrong weight limit was on some of the signs so they were sent back. Mr. Rodimon stated the roads are still soft in places.

**Fire Department-** Chief Henry stated there have been 25 calls to date. The department participated in training at Twin State School over the weekend. Chris Yaeger and Holly Creamer are near completion of paramedic training. Tucker Trapp has passed Level 1 training. Camp tours will be done over the next few months, as they do every year. The department has received four SCBAs from the Corinth Fire Chief and will be in service soon. The department will be receiving four more soon. The department has a new member coming from Oxbow High School. Chief Henry reminded everyone that burn permits are required for any outside fires; they can be obtained from Roy Belyea, Andy Mauchly, and Jared Shipman. The cost of repairs for Tanker 1 was \$626.00.

**Trustees of Trust Funds-** Abby Metcalf stated she has submitted the request of funds for the security cameras at the transfer station. Mowing has been started and the Piermont Plant Pantry is working on the flowers in the Memorial Garden, at no cost to the town.

**Town Clerk-** Bernadette Ratel provided her monthly report in her absence. There were copies available on the table.

**Treasurer-** Heather Subject submitted the monthly Treasurer's Report for April. There were copies available on the table. Mrs. Subject stated once the manifest is signed by the Board she will process the checks and mail out the payments.

**Bookkeeper/Assessing Clerk-** Susan Belyea stated the manifest is ready to be reviewed by the Board.

**ZBA-** Helga Mueller stated there will be a Public Hearing on Monday May 15<sup>th</sup> regarding an application for a variance to place a manufactured home within the Village.

**Supervisors of Checklist-** George Mertz stated the Supervisors only report to the Secretary of State.

**Sewer District Advisory Board-** Selectman Subject stated that a meeting scheduled for Monday May 8<sup>th</sup> was not properly noticed and therefore did not take place. The next meeting is scheduled for May 22<sup>nd</sup> at 7 PM.

**Administrative Assistant-** Jen Rugar had no update at this time.

**Police Department-** Chief Hebert responded to a comment made at the previous meeting by Fire Chief Henry regarding the lack of police response to medical calls. Chief Hebert dispelled that comment by giving statistical information regarding past police response to medical calls, and stated that if there is a manpower issue it should be addressed by policy and procedure for the fire department.

Chief Hebert read a statement in response to the letter written by former selectboard member, Terri Mertz that appeared in the newspaper. That statement is attached.

**Abatements-** Susan Belyea, Assessing Clerk submitted abatement recommendations from Mark Stetson, Avitar Assessing for the Board to review. Chairman Stubbings read each recommendation from Mr. Stetson; the following actions were taken:

Map U02 Lot 11 Manrique Family Trust of 2014- Selectman Subject made a motion to accept recommendation to approve deny abatement request. Chairman Stubbings seconded the motion. All in favor; motion passed 2-0.

Map U02 Lot 34-9 B Palmucci, Christine- Selectman Subject made a motion to accept recommendation to approve abatement resulting from changes to assessed value. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

**2015-2016 Audit Update-**Chairman Stubbings stated that he has a list of requirements from the auditors for the upcoming audits. He will break it down into departments and send out a list to each department head. Upon receipt, the Board would like a completion date from each department so they may move forward and schedule the dates with the auditors.

**Fence for Baseball Field-** At the previous meeting, the Board approved Liz Kingsbury's request for a fence for the baseball field. The original request did not include the sockets used in conjunction with the fence. Chairman Stubbings feels it could potentially be a safety issue so they should be included in the order. The overall costs, including the shipping charges, are around \$1000.00 which is a significant increase so Chairman Stubbings brought it back to the Board for approval. Selectman Subject made a motion to approve the increase in cost. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Chairman Stubbings stated he will move Approve Minutes to the end of the meeting since people tend to leave and may miss the Public Input.

**Public Input:** Abby Metcalf asked about the status of a third member for the Selectboard. Chairman Stubbings replied that an advertisement has been placed in two local papers and will be discussed at the May 23<sup>rd</sup> meeting.

**Approve Minutes May 4, 2017-** The minutes were reviewed and corrections were made. Selectman Subject made a motion to accept as amended. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

**Non-Public Session-** Selectman Subject made a motion to enter non-public session per RSA 91-A:3, II(a) at 7:56 PM. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Regular meeting reconvened at 8:47 PM. Selectman Subject made a motion to not seal the minutes from the non-public session. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Selectman Subject made a motion to adjourn the meeting at 8:48 PM. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Others present for the meeting (from sign-in sheet)- Bernie Marvin, Tim Cole, Abby Metcalf, Helga Mueller, Frank Rodimon, Bruce Henry, Heather Subject, Gary Hebert, Susan Belyea, Donald Mitchell, George Mertz, Diane Stelzner

Respectfully submitted,

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Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chair

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Randy Subject

Approved: