

Draft Minutes  
Board of Selectmen Meeting  
Tuesday June 27, 2017

Members of Selectboard present: Chairman Colin Stubbings, Selectman Randy Subjeck and Selectman Donald Mitchell

Chairman Stubbings called the meeting to order at 7:02 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

U.S. Army Veteran Tim Cole led us in the Pledge of Allegiance.

Erik Pickhardt from Go Solar gave an overview of the "Discover Solar" program they have to offer. The program consists of informative workshops so interested residents and business can participate to learn more about using solar power. The company is looking for support from the Town by allowing 25 signs to be placed around Piermont advertising the program as well as use of a space to hold the workshops.

**Departments' Input:**

**Town Clerk-** Bernadette Ratel gave an update on the computer issues in her office. She stated that she was able to work with Avitar to get the Avitar Clerk program installed on the Tax Collector's computer through a VPN in order to process motor vehicle transactions until the new computer is delivered and set up in her office. Mrs. Ratel stated that she had not budgeted for a new computer so she wonders where the funds will come from to pay for it.

**EMD-** Bernie Marvin reported the sixth Hazard Mitigation meeting was held last week. The program is coming to the end and they have been successful in achieving the participation goal resulting in receiving full reimbursement for the cost of the program. The next meeting is scheduled for July 31<sup>st</sup>.

**Fire Department-** Tim Cole stated the camp tours scheduled for last week were postponed until this Thursday due to rain. Mr. Cole stated they will be participating in a few area parades.

**Trustees of the Trust Funds-** Abby Metcalf stated that she has submitted all the requested documents for the upcoming audit.

**Friends of Piermont-** Abby Metcalf stated there will be a meeting Thursday at 7 PM.

**Town Grounds-** In John Metcalf's absence, Abby Metcalf stated that a sample will be taken on Wednesday from the Piermont Pool to test for e-coli prior to opening for the season.

Abby Metcalf also commented on how nice it is to see Piermont residents looking out for one another. A resident has been ill and her neighbors have stepped in to be sure the lawn is mowed and the dogs were transported to the kennel as requested.

**Helga Mueller** gave the following updates-

**ZBA** is working on an application for a variance from a property owner requesting permission to put an addition on their home located on Lake Tarleton.

**Conservation Commission** would like to plant a bee-friendly 10x20 flower garden in front of the Old Church Building to do their part in saving the pollinators. Chairman Stubbings stated that he does not have a problem with it, but it would be a good idea to check with the school as well. Abby Metcalf suggested using raised beds.

**Planning Board** needs to update the Master Plan and is working on building permit requirements.

**Bookkeeper/Assessing Clerk-** Susan Belyea submitted letters written to property owners regarding abatement requests for the Board to sign.

**Administrative Assistant-** Jen Rugar had no update at this time.

**Manifest-** The Board reviewed and signed the manifest.

**Personnel Policy and Procedure Manual** was passed over until the Work Session scheduled for July 6 to give Selectman Subject time to review the revised version.

Chairman Stubbings stated there has been no response from the Piermont Post Office regarding the letter sent expressing concerns of missing and delayed mail delivery. Chairman Stubbings requested that a second letter be written and a copy sent to the White River Junction Post Office as well so they are aware of the issues we are experiencing here in Piermont.

Chairman Stubbings stated that he has a conference call with All Access Info Tech scheduled for Wednesday morning regarding a contract with them for IT services. Chairman Stubbings will submit the figures for the Board to discuss.

The Town's insurances are due for renewal as of July 1<sup>st</sup>. As Primex is an automatic renewal, with an overall 3% increase, there is nothing that needs to be done at this point.

There needs to be a discussion regarding the charges for the sewer users. Chairman Stubbings suggested the discussion take place at the BOS meeting following the next Sewer User Advisory Committee meeting scheduled for July 10<sup>th</sup> so they may address any abatements or changes that need to be made.

**Public Input-** Abby Metcalf asked if we have heard anything regarding the pending lawsuit. Chairman Stubbings stated that we have not heard anything yet.

**Approve Minutes June 22, 2017-** The minutes were reviewed. Selectman Mitchell made a motion to accept as written. Chairman Stubbings seconded the motion. Selectman Subject abstained due to absence from June 22<sup>nd</sup> meeting. Motion passed 2-0-1.

**Non-Public Session-** Chairman Stubbings made a motion to enter non-public session per RSA 91-A:3, II(c) at 8:26 PM. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Regular meeting reconvened at 8:55 PM. Selectman Subject made a motion to seal the minutes from the non-public session. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Selectman Subject made a motion to adjourn the meeting at 8:57 PM. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Others present for the meeting (from sign-in sheet)- Suzanne Woodard, Peggy Fullerton, Rebecca Bailey, Abby Metcalf, Erik Pickhardt, Susan Belyea, Diane Kircher, Bernie Marvin, Tim Cole, Helga Mueller, Bernadette Ratel, Ceil Stubbings

Respectfully submitted,

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Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chair

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Randy Subject

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Donald Mitchell

Approved: