

Draft Minutes
Board of Selectmen Meeting
Tuesday September 12, 2017

Members of Selectboard present: Chairman Colin Stubbings, Selectmen Randy Subjeck and Donald Mitchell

Chairman Stubbings called the meeting to order at 7:01 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

A moment of silence was observed for all those that have lost their lives on or since due to the events of September 11, 2001.

David Binford, U.S. Army Veteran led us in the Pledge of Allegiance.

NH House of Representatives- David Binford- Mr. Binford spoke about a proposed bill he and other legislators are working on that will allow for citizens to have some course of action in the event an elected official does not act in the best interest of the town.

Departments' Input:

EMD- Bernie Marvin stated that he has received the final invoice from June Garneau for the Hazard Mitigation Plan. An approved final plan will be mailed to us and kept on file in the town office and available on the webpage as well. Mr. Marvin reported that he and Tim Cole ventured to Concord last week to attend the "Train the Trainer" course which discussed helping volunteers to be ready to assist in an emergency prior to first responder's arrival. A quick CPR class will be held in Piermont. It will not offer certification; just the basics of performing CPR.

Road Agent- Frank Rodimon, although not present, had submitted a quote from Woodsville Guaranty Savings Bank for the truck he has been researching. Chairman Stubbings read the figures and a brief discussion followed. Copies will be provided to the Board.

Police Department- Chief Hebert stated his blotter is available on the webpage. The cruiser is due for rear brakes; the work has been scheduled. Chief Hebert stated he is getting gas for the cruiser at both Four Corner Store and the state pumps since the prices are now comparable.

Fire Department- Tim Cole reported that Piermont Fire Department attended a BBQ hosted by the North Haverhill United Methodist Church and received a plaque from Haverhill Area Substance Misuse Prevention Coalition, recognizing their efforts.

Town Grounds- Abby Metcalf spoke on behalf of John Metcalf, in his absence. Mowing of town grounds has slowed down. In the spring it will be necessary to move sewer manholes due to paving that will take place.

Transfer Station- Wayne Godfrey has submitted his monthly report. Selectman Subjeck read the report; copies were available on the table. Mr. Godfrey had also provided the BOS with a copy of the 2017 Transfer Station/Recycling Center Operating Plan. The plan is available in the town office.

Town Clerk- Bernadette Ratel has submitted her monthly report.

Bookkeeper/Assessing Clerk- Susan Belyea submitted a Rate of Pay Change form for Dalton Thayer as he has passed the CDL exam; it was reviewed and signed by the BOS. Ms. Belyea reported that she has been in contact with the auditors via email. Ms. Belyea also submitted notification of a BTLA case for U02 Lot 36, Camp Floida.

There will be a Sewer District Advisory Committee meeting on Tuesday September 19th at 7 PM.

Administrative Assistant- Jen Rugar stated she and Frank Rodimon will be attending training next week in Littleton regarding accessing and using the portal set up for FEMA.

JLMC Policies- Chief Hebert gave a description of the requirements and stated that the policies must be signed by the Board. After the Board reviewed the policies, Selectman Subjeck made a motion to sign the policies. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Additional Items- Chairman Stubbings thanked Ernie Hartley and Bob Lang for volunteering their time to stain the dugouts on the ballfield.

The approved Personnel Policy and Procedures Manual will be sent out electronically to employees and elected officials. A hard copy will be provided to anyone that requests it.

Audit- Chairman Stubbings stated that he has been in contact with the auditors via email. They are working on gathering the remainder of documentation required.

Barton Road Bridge Project- Chairman Stubbings gave a brief overview of the documentation he still needs to complete the final reimbursement request for this project.

Office Security/Locks- After a brief discussion regarding limited access and key control, Selectman Subjeck made a motion to change the locks on the doors to the town office. Selectman Mitchell seconded the motion. Chairman Stubbings abstained from the vote. Motion passed 2-0-1.

Public Input- Abby Metcalf stated that she hopes the work on the Piermont-Bradford Bridge is completed on time as there has been a big impact on her business and other Piermont businesses.

Approve Minutes September 7, 2017- The minutes were reviewed.
Corrections were made.
Selectman Subjeck made a motion to accept as amended.
Selectman Mitchell seconded the motion.
All in favor, motion passed 3-0.

There was a brief discussion regarding the location for storing used oil at the Transfer Station/Recycling Center.

Motion to adjourn: Selectman Subjeck

Seconded: Selectman Mitchell

Motion passed 3-0

Adjourned at 8:39 PM

Others present for the meeting (from sign-in sheet) - Tim Cole, Susan Belyea, Abby Metcalf, Gary Hebert, David Binford, Bernie Marvin

Respectfully submitted,

Jen Rugar,
Administrative Assistant

Board of Selectmen:

Colin Stubbings, Chair

Randy Subjeck

Donald Mitchell

Approved: