

Draft Minutes  
Board of Selectmen Meeting  
Tuesday January 9, 2018

Members of Selectboard present: Chairman Colin Stubbings, Selectmen Randy Subjeck and Donald Mitchell

Chairman Stubbings called the meeting to order at 7:05 PM and apologized for the late start. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

Heather Subjeck led us in the Pledge of Allegiance.

Charles and Karen Brown were present to discuss their sewer bill. The Browns are no longer operating the Piermont Inn and feel their sewer bill should be reduced because of it. There was a lengthy discussion between the Board of Selectmen, as Sewer Commissioners, and the Browns regarding the breakdown of their sewer bill into debt service units and O & M units, and how each billing unit is calculated. Chairman Stubbings stated it will have to be looked into further and addressed at an upcoming meeting.

**Departments' Input:**

**EMD-** Bernie Marvin stated that he has been working with Tim Cole to check on folks during the bitter cold, taking some to the shelter to warm up. They have also been working on fuel assistance for some folks. Lakes Region Mutual Aid would like the new assessment figures to set the rate for the upcoming year of ambulance coverage for the East Piermont area. Mr. Marvin has been working with Abby Metcalf gathering information from 26 veterans to have names placed on plaques for the Memorial Garden this year.

**Police Department-** Chief Hebert stated the year-end report was available on the table. Chief Hebert has received the adjusted civil penalty of \$200, from the Department of Labor. Chief Hebert asked Chief Henry the status of the ladders in the fire station. Chief Henry stated the ladders are secured as required by the Department of Labor. Chief Hebert stated the new eye wash has been installed in the meeting room and functions as it should.

The police cruiser was backed into by a tractor in the driveway of one of the selectmen. The part-time officer did not call state police for an accident report and cannot get one done after the fact. After a brief discussion, the Board decided to submit statements from both drivers to Primex and let them decide how to proceed.

**Road Agent-** Frank Rodimon asked for clarification regarding a possible warrant article for Town Meeting. Mr. Rodimon also asked for clarification regarding a couple of items in the Personnel Policy and Procedures Manual. Mr. Rodimon asked if the Town of Piermont will provide the required steel-toed boots for the Highway Dept. Chairman Stubbings told Mr. Rodimon the Town will provide the boots for work. Full-time employees are entitled to paid holidays, but what happens if an employee ends up working on a paid holiday? Chief Hebert has been working with the Department of Labor regarding our inspection, so he will look into the holiday pay question.

Mr. Rodimon stated that due to the bitter cold, it was necessary to run the backhoe around the clock. **Fire Department-** Chief Henry stated there were about 50 calls in 2017. Piermont has provided coverage for Warren and Bradford, as well as mutual aid to Haverhill Corner. The fire department held their annual meeting on Monday night, there were no changes to officers. Chief Henry stated that he will provide a current roster to the town office. The fire department hopes to paint the fire station this year, and fire pond maintenance schedule will be started to keep all fire ponds in usable condition. At the moment, Trapp and Rivervale fire ponds are not usable but Cape Moonshine and Route 25C are in good working condition. The brakes on the tanker did not actually need to be replaced back in October as previously stated. The fire department will be applying again for the AFG, which opens soon.

**Trustees of Trust Funds-** Abby Metcalf stated that she had received the end of year balances for the ETFs and then asked the Board to look at the Expendable Trust Fund balances and consider not adding to all of them every year. Friends of Piermont-Abby Metcalf stated she has been working on the plaque for the Memorial Garden with Bernie Marvin.

**Town Grounds-** John Metcalf reported there is lots of snow on the town grounds and cemeteries right now. The sewer is running as it should. Travis Daley has been offered the position of sewer operator.

**Treasurer-** Heather Subject stated the December reconciliation has been completed. Chairman Stubbings asked if reconciliation between the bookkeeper, treasurer, and other departments is taking place, as that is an area of ongoing concern. Mrs. Subject stated she will work on a form that can be used to reconcile between the departments.

**Bookkeeper/Assessing Clerk-** Susan Belyea submitted the manifest for review. Ms. Belyea provided the Board with information from Eastman Electric regarding the outside light for the town office building.

**Administrative Assistant-** Jen Rugar stated she is working on gathering information for the Town Report and reminded department heads to send their reports. Ms. Rugar also stated she has been busy with Right to Know requests.

**Manifest-** The Board reviewed and signed the manifest.

**Additional Items-** Chairman Stubbings added the following: Chairman Stubbings read two letters from Avitar Associates regarding a BTLA requests.

An Intent to Cut for Map R09 Lot 51 was reviewed by the Board. Selectman Subject made a motion to accept. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

**Public Input-** Abby Metcalf asked if there has been an update from the auditors. Chairman Stubbings stated that he has not heard anything in a few weeks. Mrs. Metcalf also stated that the sewer manual and information was salvaged. from a floppy disc by Stan Eckel, IT. The information is now on a thumb drive in the town office and will be transferred to the server

**Approve Minutes December 21, 2017-** The minutes were reviewed. Corrections were made.

Selectman Subject made a motion to accept as amended.

Selectman Mitchell seconded the motion.

All in favor, motion passed 3-0.

Motion to adjourn: Selectman Subject  
Seconded: Selectman Mitchell  
Motion passed 3-0  
Adjourned at 9:42 PM

Others present for the meeting (from sign-in sheet) - Tim Cole, Susan Belyea, Abby Metcalf, John Metcalf, Gary Hebert, Bernie Marvin, Heather Subject, Suzanne Woodard, Diane Stelzner

Respectfully submitted,

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Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chair

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Randy Subject

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Donald Mitchell

Approved: