

Minutes  
Board of Selectmen Meeting  
Tuesday February 13, 2018

Members of Selectboard present: Chairman Colin Stubbings and Selectman Donald Mitchell. Selectman Subjeck was absent from meeting due to illness.

Chairman Stubbings called the meeting to order at 7:02 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

Chief Hebert led us in the Pledge of Allegiance.

**Departments' Input:**

**Police Department-** Chief Hebert stated the January Blotter and Stats was available on the table; he also stated that it had been a busy month.

**Road Agent-** Frank Rodimon stated he hopes to have the figures for the new truck from Woodville Guaranty Savings Bank on Wednesday. There was a brief discussion with Chairman Stubbings regarding the truck. Mr. Rodimon stated he had received an email from Lisa Chamberlain at NH DOT regarding Piermont Heights Rd. not being maintained in the winter. Mr. Rodimon provided minutes from 1994 Town Meeting showing that it had been confirmed that Piermont Heights Rd. is considered a highway to summer cottages and is not maintained from December 10 through April 10. The plow truck is not running well and may need to go into the shop soon. The Highway Department is expecting another load of salt and they are running low on sand now as well.

**John Metcalf-** Mr. Metcalf stated the cemeteries and town grounds are snow covered at the moment so the only update is for the Sewer. The Sewer was pumped earlier in the day under the direction of Travis Daley. A small piece of cement was found during the process, the plan is to inspect manholes over the weekend to see if they can discover the origin.

**Friends of Piermont-** Abby Metcalf stated there was a meeting held last Friday to discuss the "Meet the Candidates" supper on March 3<sup>rd</sup> beginning at 5:30. They hope to have guest speakers to discuss the educational voucher. Upcoming events include Arbor Day program on April 27<sup>th</sup> and End-of-Summer BBQ & Concert on August 18<sup>th</sup>, with Newmont Band playing.

**IT-** Stan Eckel gave an update on the office computers and stated he is researching electronic scanning options to assist in the storage issue in the office.

**Town Clerk-** Bernadette Ratel had provided the Board with January monthly report; copies were available on the table.

**Administrative Assistant-** Jen Rugar expressed concerns with meeting the deadline to send the Town Report to the printer. Ms. Rugar also submitted letters to the Board from Mitchell Municipal Group announcing a new attorney in their office and Bernie Waugh's office announcing his retirement. There was a discussion regarding the need for a new shredder in the town office.

**Sewer Update-** John Metcalf recommends the hiring of Travis Daley as Sewer Operator at a rate of \$24.00 per hour for the first year. Mr. Metcalf stated he will remain as co-operator as needed until Mr.

Daley has his insurance and training in place. Mr. Metcalf suggested Confined Space and Collection Systems training be taken soon. Jen Rugar will look into the training schedules for Granite State Rural Water Association and DES.

After a brief discussion, Selectman Mitchell made a motion to hire Travis Daley as Sewer Operator. Chairman Stubbings seconded the motion.

All in favor, motion passed 2-0.

**Manifest-** The Board reviewed and signed the manifest that had been provided by Susan Belyea, Bookkeeper/Assessing Clerk.

Chairman Stubbings added the following:

Report of Excavated Material – Map R01 Lot 17 Selectman Mitchell made a motion to sign the Tax Warrant. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Supplemental Intent to Cut- Map R08 Lot 09- North South Rd. Selectman Mitchell made a motion to approve. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Application for Veteran’s Credit- Selectman Mitchell made a motion to approve. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

**Additional Items-** Audit- There are still outstanding items needed by the auditors, including the legal representation letters.

Chairman Stubbings stated he had also received an email from NH DOT requesting information regarding Piermont Heights Rd, as previously discussed.

**Public Input-**Diane Stelzner asked questions regarding the timeframe for minutes to be posted on the webpage, the accident involving the cruiser, and the salary being paid to the bookkeeper. Ms. Stelzner also wondered why the BOS meetings are not being live streamed so people can watch from home.

Bob Lang read a letter to the Board of Selectmen, copies were provided to the Board and Administrative Assistant. There was a lengthy discussion between members of the public and the Board of Selectmen regarding incomplete/inaccurate financial reports.

Abby Metcalf stated that in regards to the request for an increase in salary for the Fire Chief, the Fire Department does assist the Sewer District by flushing the system after it is pumped.

Frank Rodimon mentioned that he’d received a call from Twin State Door stating the parts for the Fire Department door will be in on Wednesday.

There were several other comments regarding the Budget Hearing.

Minutes from February 1<sup>st</sup> Work Session were reviewed; corrections were made.

Selectman Mitchell made a motion to approve as corrected.

Chairman Stubbings seconded the motion.

All in favor, motion passed 2-0.

Minutes from February 3<sup>rd</sup> Work Session were reviewed; corrections were made.

Selectman Mitchell made a motion to approve as corrected.

Chairman Stubbings seconded the motion.

All in favor, motion passed 2-0.

Selectman Mitchell made a motion to enter non-public session per RSA 91-A:3, II (a)  
Chairman Stubbings seconded the motion.  
All in favor, motion passed 2-0.  
Public session reconvened at 9:23 PM

Selectman Mitchell made a motion to seal the minutes of the non-public session for a period of one week, failure to do so would render a decision ineffective.  
Chairman Stubbings seconded the motion.  
All in favor, motion passed 2-0.

Motion to adjourn: Selectman Mitchell  
Seconded: Chairman Stubbings  
All in favor, motion passed 2-0  
Adjourned at 9:25 PM

Others present for the meeting (from sign-in sheet) – Frank Rodimon, Abby Metcalf, John Metcalf, Travis Daley, Stan Eckel, Gary Hebert, Suzanne Woodard, Diane Stelzner

Respectfully submitted,

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Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chair

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Randy Subjeck

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Donald Mitchell

Approved: 2/27/18