

Minutes  
Board of Selectmen Meeting  
Tuesday February 27, 2018

Members of Selectboard present: Chairman Colin Stubbings, Selectman Subject and Selectman Donald Mitchell

Chairman Stubbings called the meeting to order at 7:01 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

Bernie Marvin led us in the Pledge of Allegiance.

**Departments' Input:**

**EMD-** Bernie Marvin has been reviewing the contract with Warren Wentworth Ambulance Service and will submit it prior to Town Meeting. Mr. Marvin is working on another grant in the amount of \$3500. Mr. Marvin is also working on reviewing school emergency plans. The program "Until Help Arrives", training designated people to help with crowd control, flood control, etc. in emergency situations is set to begin in the spring. Mr. Marvin has been working with Abby Metcalf to gather names of veterans to be added at the Memorial Garden on May 28<sup>th</sup>. They are planning to invite the families to the ceremony.

**Road Agent-** Frank Rodimon stated he has posted the roads. The truck is back on the road and running good. When Dalton changed the oil he noticed a few leaks that should be covered under the warranty. Mr. Rodiman stated that he is continuing to work on FEMA paperwork as well as preparing for mud season.

**Transfer Station/Recycling Center-** Wayne Godfrey stated that things are running smoothly and they are just waiting for spring. Mr. Godfrey also stated he has completed the annual report and has submitted it for the Board to review and sign.

**Fire Department-** Chief Bruce Henry stated there have been a couple of calls; a deer was hit by a motor vehicle and a carbon monoxide detector check and coverage for Bradford during a structure fire. The fire ponds will be cleaned and tested in the spring. SCBA training, including a fog room, was held at the fire station last week. Chief Henry gave a reminder that fire permits are required once the snow melts.

**Trustees of Trust Funds-** Abby Metcalf reported they had a meeting last week with Jim Kinder, Stifel Nicolaus & Company, Inc. The Herbert A. Clark Fund dividends over the past eight years in in excess of \$111,000. They will have another meeting during the summer. Mrs. Metcalf submitted a financial report to the Board. Mrs. Metcalf also reminded that the Meet & Greet supper will be held on Saturday March 3<sup>rd</sup> beginning at 5:30.

**Treasurer-** Heather Subject stated that accounts have been reconciled; the monthly report was available on the table.

**Bookkeeper/Assessing Clerk-** Susan Belyea brought the manifest for the Board to review. Ms. Belyea said she had training with Matt Angell last week and will continue with another day scheduled for next week.

**Administrative Assistant-** Jen Rugar stated there are just a few changes to be made to the Town Report and should be ready on Thursday. Mrs. Rugar stated that Travis Daley, Sewer Operator had been in the office earlier in the day submitting paperwork, he was given a thumb drive with the sewer information on it and was shown the boxes of sewer paperwork stored in the safe.

**Warrant & MS 636-** Selectman Subject made a motion to sign the Warrant. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.  
The MS 636 has a few things that need to be corrected.

**Manifest-** The Board reviewed and signed the manifest that had been provided by Susan Belyea, Bookkeeper/Assessing Clerk.

Chairman Stubbings added the following:

**Additional Items-** Audit- There are still outstanding items needed by the auditors, including the BMSI reconciliation and questions on one check and two deposits.

Mr. Rodimon stated that he has the Highway Department switched to Jock Oil as discussed at a Work Session.

The Board received a fax from Stanley Davis regarding his filing with BTLA. Susan Belyea, Bookkeeper/Assessing Clerk will send a letter notifying Mr. Davis to file for an abatement of last year's taxes.

Abby Metcalf thanked the Piermont Fire Department for the donation they made to the Piermont Village School 7 & 8 grade fundraiser.

**Public Input-**Diane Stelzner asked questions regarding the rate of pay and hours of the administrative assistant. Ms. Stelzner also asked questions regarding the accident involving the cruiser as well as the newly purchased shredder.

Abby Metcalf asked the Board to clarify that much of the overtime and over-budget of the office staff was due to extra work resulting from the lawsuit and requests for information.

Minutes from February 8<sup>th</sup> Budget Hearing were reviewed.  
Selectman Subject made a motion to approve as written.  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 3-0.

Minutes from February 13<sup>rd</sup> BOS Meeting were reviewed; corrections were made. Selectman Subject abstained as he was absent from the meeting due to illness.  
Selectman Mitchell made a motion to approve as corrected.  
Chairman Stubbings seconded the motion.  
All in favor, motion passed 2-0.

Motion to adjourn: Selectman Subject  
Seconded: Selectman Mitchell  
All in favor, motion passed 3-0  
Adjourned at 8:31 PM

Others present for the meeting (from sign-in sheet) – Frank Rodimon, Bruce Henry, Susan Belyea, Wayne Godfrey, Bernie Marvin, Heather Subject, Abby Metcalf, Suzanne Woodard, Diane Stelzner

Respectfully submitted,

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Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chair

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Randy Subjeck

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Donald Mitchell

Approved: 3/27/18