



# Town of Piermont

## The Office of the Board of Selectmen

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### Board of Selectmen September 27, 2016 7:00 PM

Selectmen present: Chairman Subjeck and Selectman Stubbings

Others present (from sign-in sheet): Mark Stetson; Avitar, Bruce Henry, Tim Cole, Frank Rodimon, Chief Hebert, Bernie Marvin, Greg Stelzner, Heather Subjeck, Helena Saarion

Chairman Subjeck called the meeting to order at 7 PM. The meeting will be recorded for the purpose of accurate minutes.

Bernie Marvin led us in the Pledge of Allegiance

Mark Stetson, Avitar – The revaluation is complete. Updated tax cards have been delivered to the assessing office. The updated tax maps have been delivered to the Town as well. Mr. Stetson explained the updating process for the new valuation. Mr. Stetson presented the Board with a contract proposal for the renewal period covering 2017-2021. The Board will review it. The Fairpoint case is expected to come to a settlement agreement.

#### **Department Head Update-**

**EMD:** Bernie Marvin has sent out an email to all department heads notifying of the upcoming Hazard Mitigation Plan Update Meeting on Monday October 3. There will be another one in November and three or four to be held next year. Last week Governor Hassen held a series of telephone conferences with Emergency Management officials, law enforcement officials and others around the state to discuss terrorism and the drug crisis. The gathering of assessed valuations for the East Piermont section has been completed. Mr. Marvin will check with the Town Clerk to be sure he has not missed any full or part-time residents.

**Police Dept.:** The police page on the Town of Piermont webpage has been updated to include an individual sidebar which is where police blotters and stats are now available. There was a missing person reported on Sunday. The cameras and DVR in the police department will be replaced. The existing ones are outdated. Tasco will be giving an estimate. The library is looking into obtaining their own DVR to protect the privacy of the library patrons. Supervisor of the Checklist individual codes for the alarm system can be done via email with Chief Hebert. There was a report of a missing person on Sunday. With assistance from several other agencies, including a K-9, the individual was located and returned home safely.

**Road Agent:** Frank Rodimon gave an update on Highway activity. The school is looking into repairing the washout on school grounds. Mr. Rodimon stated the school is wondering if the Town Highway Department can do the work if the school supplies the materials. Chairman Subjeck stated that he doesn't have an issue with them doing it. The State will be paving from the intersection of 25C down to and including River Rd. on Thursday September 29. Mr. Rodimon was able to purchase the trailer he had located at Lucky Trailer Sales. The title was given to the Chairman of the Board to sign so it can be processed and the trailer registered.

There is a break in the water line at the Town Garage causing there to be no water at the Town Garage, Transfer Station, and South Lawn Cemetery. Mr. Rodimon presented the Board with an estimate for replacing the junction box, water line and installing a fire hydrant that he had gotten when the project to replace the water line was discussed previously. The ground is quite dry right now and it is a good time to get the project done if there is money in the budget. Chairman Subjeck will meet with Mr. Rodimon this week to go over the specifics of the project. The Church Street paving is completed and it all looks good.

Selectman Stubbings asked for the report from the gravel pit inspections to be given to the Planning Board. Mr. Rodimon stated that he had put copies in the Selectmen's boxes, but not the Planning Board. He will be put a copy in the Planning Board's box in the Town Office tomorrow morning.

**Fire Department:** Bruce Henry reported that he will be doing the inspection at the school on October 21. There will be a Chicken BBQ on Saturday October 8, 2016. The fire pond on Church Street and the fire pond at Indian Pond need to have maintenance done on them. The Fire Department is able use them, but they do need some work done to them. The Fire Department radios are all working at this time. The floors at the Fire Station will be painted this weekend. The station is in need of a bathroom. Chief Henry will get estimates from a couple of people regarding the work needed.

**Treasurer:** Heather Subjeck has reconciled the Town accounts. Mrs. Subjeck supplied the Board with estimates for an upgrade for the QuickBooks. We are currently running the 2011 version which offers no support or updates.

**Administrative Assistant:** Jen Rugar gave the Board a Current Use application to review and sign. It was recommended by Avitar Assessing to approve the application. Selectman Stubbings made a motion to accept the application. Chairman Subjeck seconded the motion. Motion passed 2-0. The Current Use application was signed by the Board.

Jen Rugar gave the Board An Intent to Cut for Eric Underhill to review. The Board signed the Intent to Cut. It will be sent to DRA.

The Board signed the required documents for Primex regarding Worker's Compensation and Power of Attorney for Primex to act on the Town's behalf.

**Approve Manifest :** Manifest was reviewed and signed by the Board.

Due to the upcoming Presidential Election, the Board of Selectmen's meeting scheduled for November 8, 2016 will be rescheduled to Thursday November 10, 2016 at 7 PM as a Work Session.

**Old Business:**

- a. Sign Roundup Policy- The board reviewed the policy as written. The policy needs to be clarified as to the requirements for signage at the site where it is to be applied. The policy will be reviewed at the next Work Session.

**Recording Policy** – Chief Hebert discussed the “Policy Regarding Meeting Recordings” document that was signed by the Board in 2009. As written, the policy looks to restrict the recording of public meetings. The entire policy needs to be rewritten. Chairman Subjectk would like to have our town attorney look it over and give us some guidance.

**Public Input:** Helena Saarion questioned the need to spend time discussing the recording of public meetings. It was clarified that public meetings themselves are certainly allowed to be recorded, however before a meeting is officially called to order, a recording device may not be turned on. It was pointed out that at a previous meeting, a recording device was set in an open window and was actively recording conversations both inside and outside of the building prior to the start of the public meeting.

**Approve Minutes:** Minutes from September 6, 2016 were reviewed, corrections were made. Chairman Subjectk made a motion to approve the minutes as amended. Selectman Stubbings seconded the motion. Motion passed 2-0. Minutes from the September 15, 2016 were reviewed. Selectman Stubbings made a motion to approve minutes from September 15 as amended. Chairman Subjectk seconded the motion. Motion passed 2-0.

**Non-Public Session** –Chairman Subjectk made a motion to enter non-public session per RSA 91-A:3 II a. Motion was seconded by Selectman Stubbings. Non-Public Session was entered into at 8:59 PM.

Regular meeting of the BOS reconvened at 9:16 PM. Motion made by Chairman Subjectk to seal the minutes of the non-public session. Motion seconded by Selectman Stubbings. Motion passed 2-0. Minutes will be sealed for a period of one month.

Chairman Subjectk would like the minutes to reflect the absence of Selectwoman Mertz from the entire meeting.

**Adjournment:** Selectman Stubbings made a motion to adjourn the meeting. Chairman Subjectk seconded the motion. Motion passed 2-0. Meeting was adjourned at 9:17 PM.

Respectfully submitted,

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Jen Rugar

Board of Selectmen:

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Chairman Subjectk

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Colin Stubbings

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Terri Mertz

Approved: