

Draft Minutes
Board of Selectmen
Tuesday December 27, 2016

Select Board members present:
Randy Subjeck, Colin Stubbings

The meeting was called to order @ 7:10 pm by Chairman Subjeck. The meeting was recorded for the purpose of accurate minutes.

Mr. Marvin led us in the Pledge of Allegiance.

Department Head Update:

EMD- Bernie Marvin told us that Hazard Mitigation Plan Meetings with June Garneau will start again in January and continue throughout the year. Mr. Marvin has received the paperwork from NH Department of Safety Homeland Security for the official closeout of the Repeater Grant. The Town will be receiving \$1570 in grant money this week.

Fire Dept. – Tim Cole reported that Operation Santa Claus delivered 15 poinsettias and 2 bags of toys. Mr. Cole also stated that calls into the Fire Department are down this year from approximately 50 to 32.

Road Agent- Frank Rodimon reported that he has already used quite a bit of salt due to the icy road conditions. The recent ice storm brought to light they did not yet have a set of tire chains for the one-ton truck.

Police Department- Chief Hebert stated that he will have his year-end report available at the next meeting.

Treasurer- Heather Subjeck provided the Accounts Summary and handouts for the period ending November 30th to the Board. Copies were available on the table. Mrs. Subjeck also stated she has taken the Tax Anticipation Note (TAN) in the amount of \$200,000 at Woodsville Guaranty Savings Bank. The bank is requiring a letter, signed by the Board and the Treasurer, asking for an extension on the repayment agreement. The letter was signed and will be taken to the bank.

Friends of Piermont- Abby Metcalf stated she will need funds encumbered. There are plans in the works for the Meet and Greet Candidates Night in February and a concert in August. They are working on gathering names for plaques in the Memorial Garden.

Ambulance Contract- Mr. Bernie Marvin introduced Robert Clay and Steve Albaugh from WWAS. The contract for additional ambulance coverage was reviewed by the Board. There was a brief discussion regarding the coverage area and the contract dates. The contract runs February 1, 2017 through January 31, 2018. Chairman Subjeck made a motion to sign the contract. Selectman Stubbings seconded the motion. All in favor; Motion passed 2-0.

Selectman Stubbings made a motion to accept a check from Kingswood Camp in the amount of \$1008.50 to cover half the cost of additional ambulance coverage as agreed. Chairman Subject seconded the motion. All in favor; Motion passed 2-0.

Approve Manifest- The manifest was reviewed and signed by the Board.

Town of Piermont Selectboard Personnel Records & Confidential Information Directive was provided by Chairman Subject for the Board to review. There was a brief discussion. Chairman Subject made a motion to sign Directive as presented. Selectman Stubbings seconded the motion. All in favor; motion passed 2-0.

Assessing Contract- The contract renewal with Avitar Assessing was discussed by the Board. Chairman Subject made a motion to sign the five year contract renewal. Selectman Stubbings seconded the motion. All in favor; Motion passed 2-0. The Board signed the contract.

The Board reviewed the paperwork from Avitar regarding Fairpoint Communications. Selectman Stubbings made a motion to sign the letter authorizing Avitar to enter into settlement negotiations on the Town's behalf. Chairman Subject seconded the motion. All in favor; Motion passed. 2-0

New Business-

The following encumbrances were discussed by the Board:

Payroll- 1 week	\$4000.00
Dispatch Charges	\$4130.00
Audit 2015	\$14,000.00
Audit 2016	\$14,000.00
Heating Oil	\$265.00
Propane	\$300.00
Office Telephones	\$450.00
Office Internet	\$325.00
Office Electric	\$\$650.00
Gasoline for Cruiser	\$150.00
Fire Department	\$5000.00
Indian Pond Bridge Project	\$39,806.00
Landfill Monitoring-Nobis	\$2946.00
Friends of Piermont	\$ 332.96

Chairman Subject made a motion to approve encumbrances as discussed. Selectman Stubbings seconded the motion. All in favor; Motion passed 2-0.

All 91:A Requests will be charged the regular copy fees of \$1.00 per page, or media such as a blank CD or thumb drive can be supplied by person making request so files can be transferred rather than printed out.

Public Input- Mrs. Abby Metcalf asked who had written the Directive and was there any cost involved. Chairman Subject replied that he had written the Directive at no cost to the Town. Mr. Shansab expressed his concerns regarding a possible conflict having the same attorney representing the Town in all legal issues. There was a discussion regarding the content

requirements for meeting minutes. The requirements were clarified by Chairman Subject and Administrative Assistant, Jen Rugar.

Approve Minutes- Minutes from the December 20, 2016 meeting were reviewed. Corrections were made. Selectman Stubbings made a motion to approve as amended. Chairman Subject seconded the motion. All in favor; Motion passed 2-0.

Non-Public Session – none necessary

Motion to Adjourn – Chairman Subject made a motion to adjourn regular meeting. Selectman Stubbings seconded the motion. Motion passed 2-0. Meeting adjourned at 8:57 PM.

Attendees (from sign-in sheet)- Abby Metcalf, Helena Saarion, Diane Stelzner, Suzanne Woodard, Tamin Shansab, Heather Subject, Gary Hebert, Frank Rodimon, Bernie Marvin, Tim Cole, Steve Albaugh, Robert Clay, Jr., Susan Belyea

Respectfully submitted,

Jen Rugar

Board of Selectmen:

Chairman Subject

Colin Stubbings

Terri Mertz

Approved:

DRAFT