

Draft Minutes  
Board of Selectmen  
Work Session  
January 18, 2018

Selectboard members present: Chairman Stubbings and Donald Mitchell  
Selectman Subjeck was attending an Upper Valley Ambulance meeting

Others present: Susan Belyea, Suzanne Woodard, Abby Metcalf

Chairman Stubbings called the meeting to order at 7:05 PM and apologized for the late start. Chairman Stubbings stated that the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording, but have not declared that fact. Chairman Stubbings also stated that during a Work Session public input will only be allowed if agreed upon by a majority of the Board.

Selectman Mitchell led us in the Pledge of Allegiance.

Susan Belyea, Bookkeeper/Assessing Clerk had submitted three Intents to Cut for the Board to review:  
Map R10 Lot 32 Metcalf, John & Abby  
Map R01 Lot 12 Metcalf, John & Abby  
Map R05 Lot 5 Lea, Daniel & Linda  
Selectman Mitchell made a motion to approve the three Intents to Cut. Chairman Stubbings seconded the motion. All in favor, motion passed 2-0.

Chairman Stubbings added the following:

CPR- As there has been no reply from Mr. Odell regarding the CPR course, perhaps we should look at other options.

There has been no further response from Cottage Hospital regarding a request to speak at Town Meeting.

In response to an inquiry, the policy and application for use of town buildings has been sent to Lorna Renfrew, Administrative Assistant for GoSolar.

TAN- Woodsville Guaranty Savings Bank sent a copy of the TAN being paid in full. Chairman Stubbings asked that a new TAN be put in place by the Treasurer so it is there if we need it.

Avitar Associates notified us the BTLA regarding Manrique Family Trust did not reach an agreement so it will move forward to a hearing.

Stan Eckel, IT has forwarded information to the Board regarding pricing for additional VPN licenses.

After a brief discussion, it was decided to hold off on a decision until the next regular BOS meeting on Tuesday, January 23, 2018.

There is a rate increase for Ambulance coverage for East Piermont area due to the increase in assessed values for the area of coverage. After a brief discussion, it was decided to hold over until the regular meeting on Tuesday January 23, 2018.

Sewer Charges- Thank you to Abby Metcalf and Jen Rugar for sorting through paperwork and providing documentation to the Board to be reviewed and discussed at a future meeting.

Reimbursement Request- Chairman Stubbings stated he takes responsibility for the delay, and now has the information to write a letter to Mr. Albert Mertz to hopefully be resolved by next week.

The Board received a letter from Mr. Richard Dion regarding an Inventory Penalty he was assessed on his 2017 taxes. Chairman Stubbings stated he will send a letter in response.

Minutes from December 30, 2017 were reviewed.

Corrections were made.  
Selectman Subjeck made a motion to approve.  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 2-0.

Minutes from January 9, 2018 were reviewed.  
Selectman Subjeck made a motion to approve as written.  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 3-0.

Public Input- Suzanne Woodard asked questions regarding the ambulance coverage and dispatch fees.  
Chairman Stubbings explained the new rate was calculated using the new assessed values of properties in the East Piermont area.

Abby Metcalf asked questions pertaining to the delay in getting Intents to Cut signed by the Board. Mrs. Metcalf stated she had submitted two in the beginning of the month and wondered why they were just getting signed. Chairman Stubbings explained the process for Intent to Cut and assured Mrs. Metcalf they will be sent to DRA promptly. Susan Belyea, Assessing Clerk/Bookkeeper explained that she had been delayed in getting information from the Tax Collector which slowed the process.

Selectman Mitchell made a motion to adjourn the meeting.  
Chairman Stubbings seconded the motion.  
All in favor, motion passed 2-0.  
Meeting adjourned at 7:47 PM.

Respectfully submitted,

Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Chairman Stubbings

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Randy Subjeck

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Donald Mitchell

Approved: