

Draft Minutes  
Board of Selectmen  
Work Session  
July 6, 2017

Selectboard Members present: Chairman Colin Stubbings, Selectmen Randy Subjeck & Donald Mitchell

Others present: Suzanne Woodard, John Metcalf, Abby Metcalf, Wayne Godfrey & Susan Belyea

Chairman Stubbings called the meeting to order at 7:01 PM. Chairman Stubbings also stated the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording but have not declared that fact.

US Army Veteran John Metcalf led us in the Pledge of Allegiance.

The manifest was reviewed and signed by the Board.

John Metcalf gave an update on the Piermont Pool. There is clean up needed after last weekend's storm. There was a discussion regarding the amount of clean-up required and what the cost may be. Selectman Subjeck expressed his concerns regarding paying for the port-a-potty while the pool is closed. Mr. Metcalf estimates the pool can be re-opened in approximately two weeks and remain within the budget. Mr. Metcalf will update the BOS as the clean-up progresses.

Sewer Users' Advisory Committee has a meeting scheduled for July 10<sup>th</sup> and will provide the BOS with an update at the meeting on July 11<sup>th</sup>. Chairman Stubbings stated there are issues needing to be resolved including any refunds or abatements that may be needed.

Computer System Support- Chairman Stubbings gave a brief overview of the situation and Jen Rugar gave an update. The Town Clerk's computer has been replaced by Certified Computer Solutions. The original replacement computer was to come from All Access Info Tech, but a client of theirs had an emergency situation and they received the one we had ordered. There was a brief discussion regarding IT support services for the Town. We have received a quote from All Access Info Tech and are expecting a second quote to come from Certified Computer Solutions next week.

Abby Metcalf volunteered to have Piermont Plant Pantry help with the clean-up of the debris around the Piermont Pool.

The Board was provided with a revised copy of the Personnel Policy and Procedure Manual. There is more work to be done on it; Jen Rugar agreed to have it available for review by the BOS during the work session scheduled for Thursday July 20, 2017.

Chairman Stubbings stated that on July 18<sup>th</sup>, the BOS will be meeting with town counsel and Avitar Associates in Chichester to review a pending legal case involving abatement requests.

Chairman Stubbings stated that he received an email reminding the Town to file for the final reimbursement from the Barton Road Bridge project.

The minutes from June 27, 2017 were reviewed. A correction was made. Selectman Mitchell made a motion to accept the minutes as amended. Selectman Subjeck seconded the motion. All in favor, motion passed 3-0.

Selectman Mitchell made a motion to enter non-public session per RSA 91A:3, II (c) at 8:35 PM  
Selectman Subject seconded the motion.  
All in favor, motion passed 3-0.

Regular session reconvened at 8:55 PM.  
Selectman Subject made a motion to seal the minutes.  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 3-0.

Selectman Subject made a motion to enter non-public session per RSA 91A:3, II (c) at 8:57 PM.  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 3-0.

Regular session reconvened at 9:19 PM.  
Selectman Subject made a motion to seal the minutes.  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 3-0.

Selectman Mitchell made a motion to adjourn the meeting at 9:20 PM.  
Selectman Subject seconded the motion.  
All in favor, motion passed 3-0.

Respectfully submitted,

Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chairman

\_\_\_\_\_  
Randy Subject

\_\_\_\_\_  
Donald Mitchell

Approved: