

Draft Minutes
Board of Selectmen
Work Session
August 17, 2017

Selectboard Members present: Chairman Colin Stubbings, Selectmen Randy Subject & Donald Mitchell

Others present: Abby Metcalf, Suzanne Woodard, Police Chief Gary Hebert, Stan Eckel

Chairman Stubbings called the meeting to order at 7:02 PM. Chairman Stubbings also stated the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording, but have not declared that fact. Due to this meeting being a work session, public input is not allowed unless requested; and approved by the Board.

Heather Subject led us in the Pledge of Allegiance.

Camera in Meeting Room- It was announced the Board would allow public input for this topic. There was a continuation of a discussion initiated at the last work session regarding a security camera being installed in the meeting room of the Old Church Building. Chief Hebert provided some input in regards to a motion activated camera being installed in a manner that will not interfere with voting, but will record during all meetings held in the room.

Selectman Subject made a motion to approve. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0. Chief Hebert stated that he will speak with Joyce Tompkins regarding placement of the camera so it does not interfere with the elections held in the building.

Stan Eckel, Stan's Computer Services- Chairman Stubbings gave a brief history of the computer system currently being used in the town offices, as well as the list of deficiencies noted by Mr. Eckel. Mr. Eckel gave an overview of the IT services he can provide for the Town of Piermont. After a brief discussion, Selectman Subject made a motion to approve Mr. Eckel for our IT services. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Memorandum of Understanding- Chief Hebert presented the Board with the Memorandum of Understanding that was provided to him by the Grafton County Sheriff's Department in order to borrow a cruiser while Piermont's cruiser is being repaired after being backed into in June. Selectman Subject made a motion to approve. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Update on International Truck- Frank Rodimon stated that he has been gathering information and price quotes for replacing the truck as well as looking into what options the Town might have regarding the lease.

Chairman Stubbings mentioned he had spoken to someone from NH DOT regarding replacing culverts on RT 10 and RT 25 in Piermont. He was told they are planning on replacing the one on RT 10 soon, but may not get to the other right away due to the unexpected repairs related to the July 1st storm. Chairman Stubbings stated that Roy Belyea had been asking about it, so could Susan Belyea please let him know the information he had received.

Abby Metcalf stated that she had been in contact with the construction company handling the Piermont, NH to Bradford, VT bridge project. The work is scheduled to begin on August 21st with a completion date in October.

Barton Road Bridge- Chairman Stubbings stated he has received the requested information from HEB so he can move forward with the Request for Reimbursement.

Additional Items:

Chairman Stubbings added the following:

We have received the invoice for the Orford Swim Program (\$1500.⁰⁰) and Beach Monitor (\$1000.⁰⁰) for the total amount of \$2500.⁰⁰

Tri-County CAP sent a note thanking Piermont for our continued financial support.

The Board has received the Emergency Wetlands Permit for the KC Pittsfield Hydro-dam to do required repairs following the July 1st storm.

We have received the Grafton County Fiscal Year 2018 Budget. Jen Rugar will make copies for the Board and will have one available in the office.

There are several sessions scheduled in area towns next week regarding FEMA briefings in relation to the July 1st storm. Chairman Stubbings asked Jen Rugar to be sure Bernie Marvin, EMD, Frank Rodimon, Road Agent are aware of the schedule so they can attend. Selectman Subject stated that he can attend one as well.

After a brief discussion, it was decided to change the date of the next Board of Selectmen's meeting from August 22nd to August 29th. The change will be posted at Four Corner Store, Post Office, Board of Selectmen's and Town Clerk's doors

Selectman Subject mentioned a visit from Inspector Perry from NH Department of Labor today. Inspector Perry provided a couple of documents he would like to see added to the Personnel Policy and Procedure Manual we are working on. There will be an inspection of all municipal buildings held on September 19th.

Selectman Subject inquired as to the timeframe for securing the Town Office. There have been some recent changes in election laws and requirements for storing related documents. There was a brief discussion regarding access to the office and who should have access.

The minutes from August 8, 2017 were reviewed. Corrections were made. Selectman Subject made a motion to accept the minutes as amended. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Selectman Subject mentioned the Timber and Gravel class Susan Belyea, Assessing Clerk recently attended. Ms. Belyea gave a brief description of the class.

Reimbursement for Forest Land- Selectman Subject made a motion at accept. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Intent to Cut- Map U01 Lot 56- Pam Lecesse. Selectman Subject made a motion to accept. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

The Board reviewed the required posting for Worker's Compensation Law; Chairman Stubbings signed it. Jen Rugar will post it as required.

Non-Public Session

Motion to enter: Selectman Subjeck

Seconded: Selectman Mitchell

Reason: RSA 91-A:3 II (c)

Entered at: 9:48 PM

Public Session Reconvened at: 10:09 PM

Motion to Seal Minutes: Selectman Subjeck

Seconded: Selectman Mitchell

Motion passed 3-0

Reason: Adversely affect the reputation of a person other than a member of the Board

Motion to adjourn: Selectman Subjeck

Seconded: Selectman Mitchell

Motion passed 3-0

Adjourned at 10:10 PM

Respectfully submitted,

Jen Rugar,

Administrative Assistant

Board of Selectmen:

Colin Stubbings, Chairman

Randy Subjeck

Donald Mitchell

Approved: