

Draft Minutes
Board of Selectmen
Work Session
September 7, 2017

Selectboard Members present: Chairman Colin Stubbings, Selectmen Randy Subject & Donald Mitchell

Chairman Stubbings called the meeting to order at 7:01 PM. Chairman Stubbings also stated the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording but have not declared that fact.

Chief Hebert led us in the Pledge of Allegiance.

JLMC- Chief Hebert submitted several policies that need to be reviewed and approved, then included in the Joint Loss Management Committee for the Board to review prior to next week's Board of Selectmen's meeting.

Census- After a brief discussion, Selectman Subject made a motion to participate in the 2020 Local Update of Census Addresses Operation. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0. Chairman Stubbings asked Jen Rugar to complete the paperwork for participation.

Personnel Policy and Procedures Manual- There was a brief discussion regarding small changes that will be made to the manual. Selectman Subject made a motion to approve the policy as amended. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Chairman Stubbings gave an update on the Barton Road Bridge request for reimbursement process.

Additional Items:

Frank Rodimon gave an update on the information he has gathered regarding a new/replacement plow truck, as well as financing information he has received from Woodsville Guaranty Savings Bank. Mr. Rodimon also stated there will be a joint effort with the Town of Warren to do repairs to Cape Moonshine Rd. Warren will deliver the gravel and Piermont will spread it.

The proposal for Closed Landfill Monitoring was received from Nobis Engineering; it was reviewed by the Board. There was a brief discussion regarding the proposed cost of testing. It was stated that Nobis Engineering has in-depth knowledge of the landfill, as they have been monitoring it since the closure. Selectman Subject made a motion to approve. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Abby Metcalf asked the Board what the timeframe is for testing the closed landfill. Although we don't have a definitive end of testing, the testing requirements have been gradually decreasing.

Chairman Stubbings stated we have received a copy of septic approval from New Hampshire Department of Environmental Services. The approval will be placed in the property record file.

We have received notification of two appeals filed with BTLA. Chairman Stubbings requested that files be started for each containing the Avitar Associates recommendations regarding abatement requests as well as any other correspondence relating to the abatement requests.

Chairman Stubbings gave an update regarding the audit. He has received a list of documents the auditors are still waiting for which includes bank statements and manifests, among other items.

The minutes from August 29, 2017 were reviewed. Corrections were made. Selectman Subject made a motion to accept the minutes as amended. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Non-Public Session

Motion to enter: Selectman Subject

Seconded: Selectman Mitchell

Reason: RSA 91-A:3 II (c)

Entered at: 8:38 PM

Public Session Reconvened at: 8:44 PM

Motion to Seal Minutes: Selectman Subject

Seconded: Selectman Mitchell

Motion passed 3-0

Reason: Adversely affect the reputation of a person other than a member of the Board

Motion to adjourn: Selectman Subject

Seconded: Selectman Mitchell

Motion passed 3-0

Adjourned at 8:45 PM

Others present: Chief Gary Hebert, Frank Rodimon, Abby Metcalf and Suzanne Woodard

Respectfully submitted,

Jen Rugar,
Administrative Assistant

Board of Selectmen:

Colin Stubbings, Chairman

Randy Subject

Donald Mitchell

Approved: