

Draft Minutes  
Board of Selectmen  
Work Session  
September 21, 2017

Selectboard Members present: Chairman Colin Stubbings, Selectmen Randy Subject & Donald Mitchell

Chairman Stubbings called the meeting to order at 7:05 PM. Chairman Stubbings also stated the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording but have not declared that fact.

Chief Hebert led us in the Pledge of Allegiance.

Chairman Stubbings stated that prior to the Public Hearing regarding SB 38 funds; the Board will handle Item #3 on the Agenda.

Chief Hebert introduced Todd Eck and gave a brief summary of his experience and qualifications. Todd Eck was sworn-in as Piermont Police Officer by Chairman Stubbings. Chief Hebert stated they would be available in the PD for anyone wanting to meet and greet.

Chairman Stubbings gave an overview of the SB 38 Funds and opened the Public Hearing at 7:10 The Town has received unanticipated funds in the amount of \$31, 534.59 with stipulations that the funds may not be used for projects already included in the budget for 2017.

Frank Rodimon stated three possibilities that he has for the funds; replacing the International truck, paving Mazzilli hill (the funds would not cover the entire cost) or replace culverts with larger ones. Chairman Stubbings stated that his idea was to work on Lily Pond/Knapp Rd. There was a brief discussion regarding the possible projects. Selectman Mitchell stated that although the projects sounded good, none of them will be possible without a reliable truck. The two members of the public present for the Public Hearing, Abby Metcalf and Suzanne Woodard both agreed that a reliable truck needs to be a priority. Selectman Subject stated that although a decision does not need to be made immediately, it does need to be made soon. The public hearing remained open for the next 30 minutes as the Work Session continued. Please watch for details regarding a decision in future meeting minutes.

Frank Rodimon submitted information and a price of \$119.99 for the new door locks for the town office as requested. Selectman Subject made a motion to move forward on changing the locks. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

**Barton Road Bridge-** Chairman Stubbings gave an update on the Barton Road Bridge request for reimbursement process. He is still missing a couple of invoices, copies of processed checks and receipts showing any funds we received. Susan Belyea, Bookkeeper stated that we may need to ask the bank for copies of the processed checks.

**Sewer District Advisory Committee Update-** Chairman Stubbings stated that he had attended their meeting the previous evening and presented an outline of financial figures for them. There was a discussion regarding the need to establish an expendable trust fund for the reserve and how much should be in the General Fund. The 2<sup>nd</sup> 2017 Sewer Tax Warrant will reflect some changes that have been made regarding sewer user fees.

As there was no further public input, the Public Hearing was closed at 8:00 PM.

**Audit Update-** Melanson Heath has been sent additional information as they have requested it, so the audit is progressing.

### **Additional Items:**

At a prior meeting, Abby Metcalf had asked the Board what the timeframe is for testing the closed landfill. Jen Rugar followed up that question via an email to Jim Ricker at Nobis Engineering. Chairman Stubbings read the response which stated that our current GMP requires monitoring through 2021.

Chairman Stubbings stated we had received a list of Excess Property from the US Bankruptcy Court available to municipalities. The BOS did not see anything useful to us at this time.

Chairman Stubbings stated that a few departments appear to be over-budget. Executive, Town Clerk and Parks & Recreation have all had unexpected expenses. Chairman Stubbings also mentioned that he has not seen charges for background checks for new fire department members, and wonders if they are being done.

Chairman Stubbings stated that Tim Cole has indicated that he will not be clearing snow from the walkways at the town offices this year. Chairman Stubbings has asked that if anyone is interested, please let us know so we can fill the position before the snows come.

Chairman Stubbings asked Susan Belyea, Bookkeeper/Assessing Clerk for the current financial reports. Ms. Belyea responded that she'd had a glitch and will try to have them available for Tuesday's meeting.

Chairman Stubbings gave an overview of the progress being made with the computers in the town offices. Chairman Stubbings had received an email from Stan Eck, IT recommending that we purchase additional drives to increase the memory of the system we currently have. Selectman Subjeck made a motion to approve the purchase. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

We have received notification of NH DOT's Ten Year Transportation Plan public meetings. The Piermont BOS attended the presentation previously held in Plymouth, and it would be prudent to have at least one selectman attend the upcoming meeting to be held on Thursday, October 5<sup>th</sup> in Plymouth.

HealthTrust will be holding public hearings regarding Rate Setting and Surplus Returns on October 3<sup>rd</sup> in Keene and Guilford.

Planning Board Chairman Peter Labounty was asked by Orford's Energy Committee to participate in the Vital Communities' Weatherization Projects. Mr. Labounty stated that he would be interested in being Piermont's contact. Selectman Subject made a motion to approve Mr. Labounty as the contact person for Piermont. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

The minutes from September 12, 2017 were reviewed. Selectman Subject made a motion to accept the minutes as written. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Non-Public Session

Motion to enter: Selectman Subject

Seconded: Selectman Mitchell

Reason: RSA 91-A:3 II (c)

Entered at: 8:40 PM

Public Session Reconvened at: 8:50 PM

Motion to Seal Minutes: Selectman Subject

Seconded: Selectman Mitchell

Motion passed 3-0

Reason: Adversely affect the reputation of a person other than a member of the Board

Motion to adjourn: Selectman Subject

Seconded: Selectman Mitchell

Motion passed 3-0

Adjourned at 8:51 PM

Others present: Chief Gary Hebert, Officer Todd Eck, Frank Rodimon, Abby Metcalf and Suzanne Woodard

Respectfully submitted,

Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chairman

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Randy Subject

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Donald Mitchell

Approved: