

Draft Minutes
Board of Selectmen
Work Session
October 5, 2017

Selectboard members present: Chairman Stubbings, Randy Subjeck, Donald Mitchell

Chairman Stubbings called the meeting to order at 7:02 PM. He stated that the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording, but have not declared that fact. Chairman Stubbings also stated that during a Work Session public input will only be allowed if agreed upon by the Board.

Selectman Mitchell led us in the Pledge of Allegiance.

Sewer District Advisory Committee Update-Selectman Subjeck stated that during the meeting on Monday October 2nd, the committee discussed using 100% of the funds received from the wastewater grant to reduce the tax bills of the sewer users. In addition, the committee discussed the balance of sewer user funds. The committee recommends having \$30,000 deposited into the ETF that will be established and the balance to remain in the General Fund.

There has been one applicant for the advertised sewer operator position, Travis Daley. Mr. Daley has met with the committee and is in the process of acquiring limited liability insurance. Frank Rodimon has agreed to plow the right-of-way for the sewer district this winter. It will be discussed further at the Sewer District Advisory Committee meeting scheduled for October 16th.

Sewer Tax Warrant-There was a discussion regarding the changes in sewer user fees and what amount of the sewer funds to use for reducing the sewer user bills. Based on recommendations from the Sewer District Advisory Committee, Selectman Subjeck made a motion to use \$2500.00 to offset the 2nd tax bills for 2017. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Susan Belyea, Bookkeeper/Assessing Clerk submitted a letter written to the Browns regarding the reduction in their sewer user fees for the Board to sign. The letter was reviewed and signed by all members of the Board. A supplemental Intent to Cut was filed on behalf of Montgomery Timber, LLC for Map R08 Lot 9. The form was reviewed and signed by all members of the board.

Additional Items:

Chairman Stubbings inquired as to when the new lock will be installed on the office door. He was told that it is already in place and works well.

Frank Rodimon gave an update on figures he has received from Woodsville Guaranty Savings Bank regarding a new plow truck using a purchase price of \$156,000. A seven-year loan at 2.8% interest will have a yearly payment of \$22,285.72. A five-year loan at 2.65% would have a yearly payment of \$31,200. Mr. Rodimon also gave figures to consider if we use the SB 38 grant funds as a down payment for a new truck. The amount to be financed would be \$125,000 and would result in substantially lower payments. Selectman Mitchell asked if a used truck has been considered. We still don't have definitive

answers regarding the lease on the truck we have, so it is difficult to move forward. Mr. Rodimon stated that he will go down to Liberty next week to see if he can get some answers.

Chris Fournier from HEB met with Frank Rodimon following the July 1st storm regarding the cost of replacing some of the affected culverts. HEB submitted proposals to replace culverts that were affected by the July 1st storm. Frank Rodimon had replacement culvert prices from Ferguson Water Works and used those figures to compare to the proposals from HEB.

There was a discussion regarding the amount of paperwork required by FEMA. Frank Rodimon stated that it would be helpful to have someone involved that can take photos of damage and assist with the paperwork. He stated that as a working road agent, not an administrative road agent, it can be difficult to keep up with FEMA's requirements. There was a discussion with the Board in regards to what assistance would be beneficial and whom; if anyone he has in mind.

Frank Rodimon and Selectman Subjeck attended the NH DOT Ten-year Transportation Plan meeting in Plymouth on Thursday. They reported that Piermont is on the list to have two small paving jobs done.

Bernie Marvin supplied information to Chairman Stubbings regarding a CPR course for town employees. The cost for the initial CPR course is \$45 per person, or \$35 per person for re-certification. The CPR course with First Aid is \$90 per person, or \$70 per person for re-certification. Chairman Stubbings asked Jen Rugar to follow up with people that have indicated they are interested so we have an idea of the total cost.

The tax abatement case -Shansab, has been agreed upon without having to go to court.

Computer System Updates- Stan Eckel submitted recommendations for a UPS for the server, as well as a recommendation for a new firewall. The current firewall is no longer supported and there are access issues with it. Mr. Eckel has been in contact with NH DMV regarding the process of replacing it. Selectman Subjeck made a motion to move forward with both recommendations. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Barton Road Bridge Reimbursement- Chairman Stubbings stated that he has almost all the documents required to file for the final reimbursement. There is a question whether or not the Town has received the full reimbursement for a request that was submitted in the amount of \$86,957.11 for the project. Chairman Stubbings stated he expects to have the paperwork ready to be signed at the BOS meeting scheduled for Tuesday October 10th.

BTLA- The Board received letters from BTLA stating that mediation is required for two BTLA requests we have received. The Town also received from BTLA, a copy of a letter sent to an applicant requesting documentation to show exact ownership name of the property.

Selectman Subjeck suggested the office maintain an Excel spreadsheet for all 91 A requests to include name of requestor, date requested, date expected to be completed, date completed, time spent filling request, fee collected (paper copies, town-provided thumb drive).

Susan Belyea requested to attend mini-course on Current Use in Claremont on October 19th. The Board agreed it would be beneficial for her to attend.

Selectman Subjectek made a motion to enter Non-public session.

Selectman Mitchell seconded the motion.

Non-public session entered at 9:07 PM

Public session reconvened at 9:44 PM

Selectman Subjectek made a motion to seal the minutes.

Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Selectman Subjectek made a motion to adjourn the meeting.

Selectman Mitchell seconded the motion.

Meeting adjourned at 9:45 PM.

Respectfully submitted,

Jen Rugar,
Administrative Assistant

Board of Selectmen:

Chairman Stubbings

Randy Subjectek

Donald Mitchell

Approved: