

Draft Minutes
Board of Selectmen
Work Session
October 19, 2017

Selectboard members present: Chairman Stubbings, Randy Subjeck, Donald Mitchell
Others present: Abby Metcalf, Frank Rodimon, Susan Belyea

Chairman Stubbings called the meeting to order at 7:05 PM and apologized for the late start. He stated that the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording, but have not declared that fact. Chairman Stubbings also stated that during a Work Session public input will only be allowed if agreed upon by the Board.

Selectman Mitchell led us in the Pledge of Allegiance.

Meeting Dates- Chairman Stubbings presented a proposed schedule of meetings through March 2018. There was a brief discussion regarding the proposed changes. The changes will be Noticed and posted on the webpage.

Additional Items- Chairman Stubbings added the following:

Highway Department- Frank Rodimon will let HEB know we have decided not to use their services for the road repairs resulting from the July 1st storm. Frank Rodimon gave an update on the plow truck. He is waiting for an offer from Mc Devitt for the plow truck. They have stated they are only interested in the plow, body and wing, so Mr. Rodimon is not expecting the offer to be very high.

Barton Road Bridge- Final Request for Reimbursement has been submitted. We are waiting for NH DOT review and approval. The final amount was \$311,119.42

CPR- Jen Rugar will finalize the list of employees and elected officials that are interested in taking the course.

Audit-There are very few outstanding item still needed by the auditors regarding the 2015 audit. The Sewer Account has been renamed to the more accurate, Electronic Payment Account.

Legal- The Town's attorney has accepted service on our behalf for the latest abatement filing by Camp Walt Whitman.

Susan Belyea, Bookkeeper/Assessing Clerk submitted a letter written to the Donelons regarding their request for information under the Freedom of Information Act for the Board to sign. The letter was reviewed and signed by all members of the Board. An Intent to Cut was filed for Britney Hatch, Map R09 Lot 03. Selectman Subjeck made a motion to approve the Intent to Cut. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0. The form was reviewed and signed by all members of the Board.

NHMA Annual Conference is November 15 & 16 in Manchester. One or more of the selectmen will be attending, so it will be properly noticed.

Public Input was agreed upon by the Board. Abby Metcalf stated that she has sent most of the requested 2015 documents to the auditors. There is still one more document to be sent. Mrs. Metcalf also mentioned a discussion happening on Facebook regarding the hiring of a part-time police officer.

Minutes from October 10, 2017 were reviewed. Corrections were made. Selectman Subject made a motion to approve. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Selectman Subject made a motion to adjourn the meeting.
Selectman Mitchell seconded the motion.
Meeting adjourned at 8:06 PM.

Respectfully submitted,

Jen Rugar,
Administrative Assistant

Board of Selectmen:

Chairman Stubbings

Randy Subject

Donald Mitchell

Approved: