

Board of Selectmen Work Session  
**Friday December 16, 2016**

Selectboard members present: Randy Subject, Colin Stubbings  
Selectwoman Mertz was unavailable.

The meeting was called to order @ 8:03 pm by Chairman Subject. The meeting will be recorded for the purpose of accurate minutes.

**Revenues and Tax Rate Setting** was moved to the end of the meeting so Susan Belyea, Bookkeeper would be present.

Encumbrances were passed over until the next Board of Selectmen's meeting scheduled for December 27, 2016.

The Repurchase Deed for the Ladd property was reviewed by the Board. Chairman Subject made a motion to sign the deed. Chairman Stubbings seconded the motion. Motion passed 2-0. The Repurchase Deed was signed. Jen Rugar notarized the signatures on the document.

**Approve Minutes-** Minutes from November 22, 2016 were reviewed. Corrections were made. Chairman Subject made a motion to approve minutes as corrected. Selectman Stubbings seconded. Motion passed 2-0. Minutes from December 6, 2016 were reviewed. Corrections were made. Chairman Subject made a motion to approve minutes as corrected. Motion seconded by Selectman Stubbings. Motion passed 2-0.

When Susan Belyea arrived, she provided the Board with the most current report of revenues to review. The Board reviewed the revenues and discussed the tax rate. Selectman Stubbings stated that he will speak with Jamie Dow at DRA on Monday to discuss the figures. The Board decided it will be necessary to hold a Work Session on Tuesday December 20 at 8 PM for tax rate setting purposes.

~~Jen Rugar asked the Board to clarify whether a member of the Board that is absent from a meeting can have input for the minutes of that meeting. Chairman Subject stated that if a select board member is not present for a meeting, they will have no input for those minutes.~~

**Motion to Adjourn** – Selectman Stubbings made a motion to adjourn regular meeting. Motion seconded by Chairman Subject. Motion passed 2-0. Meeting adjourned at 9:13 PM.

Respectfully submitted,

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Jen Rugar

Board of Selectmen:

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Chairman Subjeck

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Colin Stubbings

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Terri Mertz

Approved: 12/20/16