

Draft Minutes
Board of Selectmen
Work Session
December 21, 2017

Selectboard members present: Chairman Stubbings, Randy Subject, Donald Mitchell
Others present: Susan Belyea, Suzanne Woodard, John Metcalf

Chairman Stubbings called the meeting to order at 7:01 PM and stated that the meeting was being recorded for the sole purpose of accurate minutes and others in the room may be recording, but have not declared that fact. Chairman Stubbings also stated that during a Work Session public input will only be allowed if agreed upon by the Board.

John Metcalf led us in the Pledge of Allegiance.

Wayne Godfrey, Animal Control Officer has submitted the Upper Valley Humane Society agreement for review by the Board. Selectman Subject made a motion to approve the agreement. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Mr. Godfrey also has submitted the annual agreement with Upper Valley Lake Sunapee Regional Planning Commission for Hazardous Waste Collection to be reviewed by the Board. Selectman Subject made a motion to approve. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

John Metcalf provided an update from the Sewer District Advisory Committee meeting held on December 18th. Charles and Karen Brown were in attendance at the meeting as there seems to be an issue regarding the sewer billing for the former Piermont Inn. It was recommended for the Browns to attend the next meeting of the Sewer District Advisory Committee to discuss the issue.

Additional Items- Chairman Stubbings added the following:

The loan in the amount of \$287,000 from Woodsville Guaranty Savings Bank for the Barton Road Bridge project has been paid in full with \$3962.95 interest.

Chairman Stubbings read a letter from NH Department of Natural and Cultural Resources, Division of Parks and Recreation regarding state-owned property on Lake Tarleton. As it has been determined to have no operational value, the building will be demolished and foundations removed from Map R 16 Lot 12 in the spring of 2018. Chairman Stubbings asked Jen Rugar, Administrative Assistant, to forward this information to Mark Stetson, Avitar Associates.

CPR- There has been to reply from Mr. Odell regarding the CPR course.

Chairman Stubbings reminded that Monthly Reports are due on the 21st from Bookkeeper, Treasurer, Town Clerk and Tax Collector.

Chairman Stubbings stated he was unaware of USDA Rural Development Community Programs Loan Yearly Reporting that was due in the beginning of October until he received an email regarding the late submission again this year. Chairman Stubbings reviewed the questionnaire with John Metcalf, who was also unaware of the requirement. The Board requested that it be written on the calendar so it is not overlooked again.

A response was sent to Maryanne Aldrich at Cottage Hospital regarding her request to speak at Town Meeting inviting her to attend a regular board of selectmen's meeting.

Susan Belyea, Bookkeeper/Assessing Clerk was asked about Intent to Cut that had been submitted to her. Ms. Belyea stated the landowner had an outstanding Return of Cut that would need to be filed prior to another Intent to Cut being submitted.

Minutes from December 7, 2017 were reviewed.
Corrections were made.
Selectman Subject made a motion to approve.
Selectman Mitchell seconded the motion.
All in favor, motion passed 3-0.

Minutes from December 9, 2017 were reviewed.
Selectman Subject made a motion to approve as written.
Selectman Mitchell seconded the motion.
All in favor, motion passed 3-0.

Selectman Subject made a motion to enter non-public session per RSA 91-A:3, II(e).
Selectman Mitchell seconded the motion.
All in favor, motion passed 3-0.
Non-public session entered at 8:02 PM.

Public session reconvened at 8:35 PM.
Selectman Subject made a motion to seal the non-public minutes.
Selectman Mitchell seconded the motion.
All in favor, motion passed 3-0.

Selectman Subject made a motion to adjourn the meeting.
Selectman Mitchell seconded the motion.
All in favor, motion passed 3-0.
Meeting adjourned at 8:36 PM.

Respectfully submitted,

Jen Rugar,
Administrative Assistant

Board of Selectmen:

Chairman Stubbings

Randy Subjeck

Donald Mitchell

Approved: