

Minutes
Board of Selectmen Meeting
Tuesday May 24, 2016

Selectmen Present:
Randy Subject, Colin Stubbings, and Terri Mertz

The meeting was called to order @ 7:02 pm by Chairman Subject.

Chairman Subject announced that the meeting was being recorded for the purpose of accurate minutes.

Pledge of Allegiance –The Pledge of Allegiance was made.

Representative Brian Gallagher – Representative Gallagher is the State Representative for Belknap County District 4, which represents the Town of Sanbornton and Tilton. Rep. Gallagher talked to the Board and the public about his decision to run for the State Senate seat being vacated by Jeanie Forrester due to her bid to run for Governor of New Hampshire. Rep. Gallagher discussed his background and experience. He stated that Senator Forrester had encouraged him to run for this position and he will be filing the paperwork shortly to become a formal candidate for the NH Senate District 2. As part of his campaign he is visiting all the Towns within the State Senate District 2 to introduce himself. Sewer Manager, John Metcalf, informed him that Senator Forrester had cosponsored a bill to help reinstate payments to Towns for sewer grants, which had been approved by the State a number of years ago, but then funding for the grant payments were removed from the State budget. Mr. Metcalf said he would like to see the new senator continue to work on getting the Town the grant money they were promised. Representative Gallagher left some reading material for the Board and said if anyone wanted more information they could check out his website at www.briangallagher.org.

Sara Moore Lot Report – Conservation Commission Representative Ernie Hartley gave a letter to the Board regarding changes made to the boundary line between the Sara Moore Lot and the Vogel property. Chairman Subject read the letter aloud. Chairman Subject and Selectman Stubbings expressed their agreement with the letter as written. Selectman Stubbings wanted to have the Planning Board hand out the RSAs on stone walls and boundary markers when applications are made for mergers or lot line adjustments. Selectwoman Mertz asked why the Vogels had removed the stone wall without consulting the Town or the Conservation Commission. Mr. Vogel said he was unaware of the RSAs and he said the wall was in disrepair and difficult to maintain. His goal is to try to improve the land. Selectwoman Mertz said in hindsight he should have consulted with someone of authority. Mr. Vogel said he is willing to put up a granite marker to mark the boundary line and in the future he will address the Board and/or the Conservation Commission regarding changes he wants to make on the land. It was suggested that the RSAs regarding boundary lines and stone walls should be listed in the land leases. Selectman Stubbings asked Ms. Collins to update the contract when the lease is renewed.

Four way stop sign – Selectwoman Mertz wants to address some safety concerns at the Four Corner Store intersection in light of a recent accident that occurred at the intersection. Chief Hebert said he is only aware of one accident that occurred in the one year since he's been on duty. He did not believe that in this incident, a 4 way Stop sign would have mattered. It was noted that a large truck heading south on Route 10 would have difficulty coming to a stop at the intersection as

it was coming down the hill. Selectwoman Mertz said she had heard of two fatalities at the intersection. Abby Metcalf expressed her opinion against the stop sign. Frank Rodimon, Road Agent, said the Town does not have the authority to put up a stop sign at the intersection and he did not feel the State would be willing to put up a stop sign either. Chief Hebert offered some further suggestions. Mr. Hartley said he was only aware of one fatality at that intersection. John Metcalf mentioned he had asked the State to put in rumble strips when he was the Officer in Charge of the Police Department and the State said no. Selectman Stubbings said the Board could talk to the DOT engineers about the intersection when they were in Town redoing the Church Street/Route 25 intersection.

Highway Department – Frank Rodimon – Mr. Rodimon said he had met with Chris Turgen, the District 2 engineer, who is in charge of the Church Street Project and Mr. Turgen said the project should start on the 1st of June. Mr. Rodimon informed the Board he was taking the one ton vehicle to Oliveran Automotive for some issues he had been having with it and to have the brake line repaired. Mr. Rodimon said that all the concrete work has been done for the new salt shed and the lumber should arrive within the next week.

Emergency Management Department – Bernie Marvin – June Garneau from Maps is assisting with the update of the Town's Hazard Mitigation Plan. The project will start in September 2016 and may go into 2017.

Ernie Hartley asked about the flag permit for the telephone poles in Town and he also wanted to know if heavy duty electrical cords would be needed for Memorial Day. Selectman Stubbings said they would be needed and Mr. Hartley asked if they could be covered with cord protectors while in use. The flag permit had been signed by Chairman Subjeck and forwarded to Eversource for their approval. The Board requested Tim Cole of the Fire Department to arrange the cord protectors.

Sewer Department/Town Grounds/Cemeteries/Recreation/Memorial Garden/Landfill – John Metcalf – See attached report. Chairman Subjeck wanted to know if Mr. Metcalf had spoken to anyone regarding help with the sewer and he said he had not. Abby Metcalf said she had heard of a gentleman who lives on Black Hill Road who might be interested.

Cemetery Trustees – Abby Metcalf – Ms. Metcalf said she was asked for a copy of an official or unofficial contract the Trustees had with John Metcalf. She said Mr. Metcalf has been doing the mowing since 1981. Each fall the Trustees meet with Mr. Metcalf and go over what they expect him to do as part of the contract. She gave the Board copies of a packet of information that explained what he was required to do as part of the contract. There is no official signed contract. Previously Mr. Metcalf did the work under his name, but the Town informed him at one point that he must have liability insurance and Workers' Compensation insurance so the work is now being done under the Plant Pantry. Ms. Metcalf stated that the Plant Pantry does not benefit from this contract. She also mentioned that it is a conservative contract money wise in comparison to the amount of work he does. Selectman Stubbings said he has never seen the cemeteries look bad. Mr. Rodimon said it is nice having someone in Town doing the work. Mr. Marvin said Trustees have given him everything he has needed for the Memorial Garden and they do a beautiful job. Mr. Metcalf said he has always had an issue with the term annual contract. Ms. Metcalf asked why the contract was requested. Selectwoman Mertz said she wasn't prepared to answer at this time. Chairman Subjeck said the Board would review the information that Ms. Metcalf had provided and get back to her.

Treasurer – Susan Belyea – See attached report.

Police Department – Chief Gary Hebert – Chief Hebert said the Alarmco estimate had increased and he does not agree with it and is negotiating with them to reduce it. This Thursday (05/26/16) he and Mr. Rodimon will be attending a safety exhibition and on the following Thursday he will be attending a Police Officer’s vendor exhibition in Manchester, NH.

Executive Assistant – Jennifer Collins – Ms. Collins said Dead River had given her a quote for the additional parts needed for the heating fuel tank at the Old Church Building. The additional fees would be \$200 for the parts and they were going to waive all the labor fees. The Board advised Ms. Collins to have Dead River proceed with the repair. Ms. Collins said she has not heard anything about the new audit, but is still working on reconciling an out of balance from last year’s audit. Ms. Collins informed the Board that Piermont was the successful bidder for the projector the PLT was auctioning off and will need to make arrangement for it to be picked up when they are done using it. She also met with Rick Alpers from Primex to do a needs assessment for the Town. The answers for this assessment would not affect the quote the Town would receive. Selectman Stubbings was also present at this time.

Manifests

The Board reviewed and signed the manifest.

Old Business

- a. **Board Appointment Updates** – Nobody had expressed interest in joining the Boards in Town as alternates. Ms. Collins will see if the school can put something in their regular newsletter.
- b. **Recreation Department Discussion** – The Board had received a report from Bob Lang regarding the storage shed and sports equipment. Rob Elder has been working on activities for the seniors in Town. Selectman Stubbings suggested making one consistent person in charge of the Recreation Department so there can be some continuity. Also, this individual would be in charge of keeping track of what is being purchased and may save the Town money because we will not be purchasing items we already have. Selectman Stubbings suggested paying a stipend for the person in charge and he felt the ideal candidate would be Bob Lang. Selectman Stubbings proposed a \$500 annual stipend and Selectwoman Mertz suggested a \$750 stipend. The Board decided they needed a job description for the position first and then they would move forward with any other decisions.

Terry Robie – Zoning Administrator – Terry explained a zoning issue that had been brought to his attention, but did not want to proceed until he had received the Board’s approval. The Board gave him permission to proceed.

- c. **Roundup Discussion** – Selectwoman Mertz wants the Town to stop using Roundup and look for an alternative herbicide. Chairman Subjeck wanted to know who had written the documentation that they had received in their packets regarding Roundup. Selectwoman Mertz said she had written it. The Board discussed the document which had been presented by Selectwoman Mertz. Mr. Metcalf wanted to know what were her concerns. He stated he only uses Poison Ivy Roundup, but

- does not use a lot of it these days because most of the poison ivy has been eliminated. At one time, they had tried a super concentrated formula on knotweed, but it didn't work. Northeast Agriculture came in and killed the knotweed with a substance that did not kill the ground cover. He does use some form of Roundup on the ballfield, but primarily uses Greenlawn with weed inhibitor on the Town grounds. Selectman Stubbings said the Town uses far less Roundup than is being used on the farms in Town. He also says that in the research he had done on Roundup; all the reports say the effects are alleged. Mr. Rodimon wanted to know if the report suggested an alternative. Selectwoman Mertz said no. Mr. Metcalf said he was willing to listen to alternatives if there were any. Selectman Stubbings feels the correct way forward is for the Conservation Commission to look into this further.
- d. **Renewal CPR Certification Update**- Selectman Stubbings said he had talked to Chris Yaeger regarding having a class to renew CPR certifications for Town employees. Mr. Yaeger said he needs to know about how many employees will be participating in the class. Mr. Yaeger also suggested holding a basic first aid course. Selectman Stubbings will talk with Ms. Collins to get a list together.
 - e. **Other Old Business** – none

New Business

- A. **Blasting Issue** – Selectwoman Mertz said an elderly couple had complained about Stacey Thomson blasting within his approved gravel pit and the fact they were not notified. It was noted that Mr. Thomson was not required to notify anyone but the State Police, which he had done. Selectman Stubbings had done some research on the issue and discussed what he found. Selectman Stubbings does not think the Town needs to have a separate ordinance regarding this issue. Chief Hebert had been informed by Grafton County Dispatch about the blasting. Selectman Stubbings said this issue should be delegated to the Planning Board, the proper authority.
- B. **USPAP Standards for Utilities** – Selectman Stubbings went to a meeting of the NHASB on May 16, 2016 regarding changing the USPAP Standards for utilities. Selectman Stubbings discussed what went on during the meeting and stated that there was not a vote by the Assessing Standards Board. This topic will be discussed again at their June 2016 meeting.
- C. **Receipt Procedure at Transfer Station** – Selectwoman Mertz does not have any recommendations at this time. She will talk with Mr. Godfrey next Saturday.
- D. **Other New Business** – none

Public Input – none

Minutes – The minutes were tabled for the work session on June 2nd.

Selectwoman Mertz moved to adjourn the regular session at 9:55 p.m. Selectman Stubbings seconded the motion. Motion passed 3-0.

Respectfully Submitted,

Jennifer L. Collins

Board of Selectmen

Randy Subject

Colin Stubbings

Teran Lee Mertz

Approved:

Members of the Public present at the general meeting as recorded by "sign-in sheet" included: S. Belyea, B. Marvin, F. Rodimon, J. Metcalf, A. Metcalf, E. Hartley, G. Vogel, T. Robie, B. Gallagher, K. Gallagher, S. Woodard, G. Hebert, and J. Collins.