

Draft Minutes
Board of Selectmen
Tuesday August 9, 2016

Selectmen Present:
Randy Subject and Colin Stubbings

The meeting was called to order @ 7:00 pm by Chairman Subject.
Mr. Marvin led us in the Pledge of Allegiance.

Vicky Schwaegler- Candidate for State Rep, Grafton County District 3, gave an overview of her political views, her background and why she is seeking election.

Will Priestley- Mr. Priestley has requested a written report detailing the enrollment and overall population numbers as reported to the Town by Whitman Real Estate Holding Co., LLC d/b/a Camp Walt Whitman since 2008.

Deputy Treasurer Appointment- There are two people interested in the position. The Board will discuss it at the Work Session scheduled for August 18, 2016.

Department Head Update:

EMD-Bernie Marvin gave an update on ambulance service for Lake Armington residences. See attached report.

Police Dept. - Chief Hebert gave an update on department activity. See attached report.

Letter from Orford PD- A letter was written to the Piermont Board of Selectmen recognizing Chief Hebert's willingness to rearrange his schedule in order to provide coverage during Fallen Firefighter Charles Waterbury's service so that the Orford PD could attend.

Fire Dept. - Tim Cole gave a report on department activity. Mr. Cole had asked Administrative Assistant Jen Rugar to find out if there is a form to show that a fire department member is medically cleared to return to work after a health issue. Jen Rugar stated that she had contacted Primex and was told there is no set form from them specifically for that purpose.

Bookkeeper Report- Susan Belyea reported that training will continue through this week. Payroll has been completed for this pay period and the A/P will be completed tomorrow morning. Ms. Belyea stated there is additional training available at Avitar in Chichester. Both Ms. Belyea and Administrative Assistant, Jen Rugar will be attending a day of training in the next week or two.

Treasurer- Heather Subject gave an update regarding bank authorization and access to the online banking system. See attached report

Administrative Assistant- Jen Rugar stated that all meeting minutes are up to date. Once minutes are approved by the Board, they are being uploaded to the website. She will be attending training at Avitar in Chichester with Ms. Belyea in the next week or two.

Approve Manifest- The payroll manifest was reviewed and signed by the Board.

Old Business- School Lot land lease- Using the previous advertisement as a guide, the advertisement soliciting sealed bids for the five year lease of the School Lot was drafted. It will be submitted to the newspaper this week.

Public Input-

Sam Rounds asked about the Yard Sale Ordinance and when we can expect to have an enforceable policy. The Planning Board is scheduled to meet on August 17 and it is on the agenda.

Carlos Manrique had questions regarding signage on the access road to Lake Armington. Selectman Stubbings stated the Town is not responsible for signage on the access road as it is a Class 6 road. The residents on Lake Armington will look into being allowed to post signs at their cost.

Ed French had questions regarding the absence of one of the Selectboard members. His concern is the amount of work being left for the remaining two members. Mr. French questioned why the Board hasn't replaced Mrs. Mertz since there is no such thing as a leave of absence from the Board of Selectmen. Chairman Subject responded to Mr. French's questions and concerns by stating that work is being completed by the Board in Mrs. Mertz's absence. The Board is awaiting legal advice before any action is taken.

Approve Minutes- Minutes from August 4, 2016 BOS Work Session were reviewed; corrections were made. Selectman Stubbings motion to approve minutes as corrected. Chairman Subject seconded. Motion passed 2-0.

Sign Approved Minutes- Selectman Stubbings motion to sign July 21, 2016 Approved minutes. Chairman Subject seconded. Motion passed 2-0. Selectman Stubbings motion to sign July 26, 2016 Approved minutes. Chairman Subject seconded.

Non-Public Session - not necessary

Motion to Adjourn - Selectman Stubbings made motion to adjourn regular meeting. Motion seconded by Chairman Subject. Passed 2-0 Meeting adjourned at 8:50 PM.

Attendees (from sign-in sheet)- Sam Rounds, Polly Tafrate, Helena Saarion, Pat, Carlos Manrique, Suzanne Woodard, Helga Mueller, Tim Cole, Bernie Marvin, Diane Kircher, Heather Subject,

Victoria Schwaegler, Andy Schwaegler, Donald Mitchell, Ed French, Will Priestley, Gary Hebert,
Susan Belyea

Respectfully submitted,

Jen Rugar

Board of Selectmen

Chairman Subjeck

Colin Stubbings

Terri Mertz

Approved:

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