

Draft Minutes  
Board of Selectmen  
**Tuesday August 23, 2016**

Selectmen Present:  
Randy Subjeck and Colin Stubbings

The meeting was called to order @ 6:59 pm by Chairman Subjeck.

Mr. Marvin led us in the Pledge of Allegiance.

**Department Head Update:**

**Highway Dept.-** Frank Rodimon gave his report. The Church Street project is nearing completion. They hope to have it paved by Labor Day weekend. The salt shed is progressing nicely. Dalton has completed his first 90 days. Chief Hebert will supply a performance evaluation for Frank to use.

**Police Dept. -** Chief Hebert gave an update on department activity. The alarm system is complete. The final invoice is in tonight's manifest. The total cost was substantially less than the estimate; there were features we did not need. Chief Hebert will be ordering a laptop for department use.

**EMD-** Friends of Piermont & Piermont Fire Dept. BBQ and concert was an outstanding success last weekend. There was great food and music, as well as much appreciated traffic control provided by Chief Hebert.

The E-911 crew from the state is coming tomorrow. Mr. Marvin will be meeting with them regarding the work being done to get proper numbers on the buildings and structures throughout the town. Bernie Marvin has submitted his final report on ambulance service for Lake Armington residences. The Warren Wentworth Ambulance service and Lakes Region Dispatch have both agreed to provide coverage to the area at no additional cost to the taxpayers of Piermont. There will be no change to the existing contract with Upper Valley Ambulance. Mr. Bernie Marvin and Mr. Tim Cole worked together with the various agencies to reach agreements with all three. There will be written agreements sent to Lakes Region Dispatch and Grafton County Dispatch to initiate the change in coverage. Mr. Carlos Manrique, on behalf of the residents at the lake, thanked the Selectmen and all the others for their hard work to make this happen.

**Library-** Helga Mueller did not have any update.

**Treasurer-** Heather Subjeck gave an update regarding the reconciliation of Town bank accounts. The operations account has been reconciled. Training is completed at this point.

**Town Grounds-** John Metcalf stated that the grounds are in good shape even in these drought conditions. The mowing schedule has been cut back because of it. The pool has been closed twice this season; once for lack of water and once for a potential algae situation. Mr. Metcalf recommends closing the pool for the season. The Selectboard said John should use his judgement

to close the pool and remove the porta-potty. Jen Rugar will call to have the porta-potty picked up from the pool.

**Sewer-** John Metcalf stated that the sewer numbers are right on target. He plans to have Jay's Septic come pump out the tanks mid-September. Both the Four Corner Store and the school had their grease traps emptied as requested. There were no issues with the sewer when the electric service was cut off. The service guy ran tape around the pole as a favor. The Roundup policy has been approved; it is being typed up for the Board to sign.

**Administrative Assistant-** Jen Rugar gave the Board a Current Use Application that was recommended for approval by Mark Stetson of Avitar Associates. The Board reviewed and signed the application for Map R4 Lot 6- H. & G. Cramer Family Partnership, Ltd. All meeting minutes are current and posted on the webpage. There is a question about the transfer of Expendable Trust Funds and Capital Reserve Funds as approved at Town Meeting. We can look back at manifests to check.

**Approve Manifest-** The payroll manifest was reviewed and signed by the Board.

**Old Business-** School Lot land lease advertisement is currently being run in the Bridge Weekly. The opening of sealed bids will be at the next BOS meeting scheduled for Tuesday August 30 at 7 PM.

CPR Course for Employees- Selectman Stubbings spoke with Chris Yeager. Depending on the number of those interested in the course and when it can be arranged, Mr. Yeager may be available to be the instructor. Jen Rugar will work on finding out how many people are interested in taking the course.

Name badges for employees and town officials- Mr. Cole stated that he is just waiting for the information and photos to be on each badge.

Ladd property update- The Town is waiting for Probate to be completed.

Yard Sale Ordinance- Selectman Stubbings gave an update on the status of the existing ordinance. There is no way to enforce it as is. Chief Hebert and Peter Labounty, Planning Board Chairman, gave information regarding how to make the ordinance enforceable. The Planning Board will work on the existing ordinance and bring it to the Town to approve.

**New Business-**Intent to Excavate- The board reviewed the Intent to Excavate for Map 18 Lot 8 A. Selectman Stubbings made a motion to sign. Chairman Subjeck seconded the motion. Motion passed 2-0.

Chairman Subjeck stated for the minutes to reflect that Ms. Mertz is absent for another meeting.

**Public Input-** Helga Mueller asked for clarification regarding a CD the Conservation Commission had open with funds from a grant they had received. The CC would like to have the funds transferred to an expendable trust fund. The Trustees will need to clarify the process. Bob Lang discussed the need to know how much interest there is for programs in the recreation department. It is difficult to get a program going without a starting point.

**Non-Public Session** –Chairman Subjeck made a motion to enter non-public session per RSA 91-A:3 Ilc. Seconded by Selectman Stubbings. Non-Public Session was entered into at 8:44 PM.

Regular meeting of the BOS reconvened at 9:02 PM. Motion made by Selectman Stubbings to seal the minutes of the non-public session. Motion seconded by Chairman Subjeck. Motion passed 2-0.

**Approve Minutes-** Minutes from August 18, 2016 BOS Work Session were reviewed; corrections were made. Selectman Stubbings motion to approve minutes as corrected. Chairman Subjeck seconded. Motion passed 2-0.

**Motion to Adjourn** - Selectman Stubbings made a motion to adjourn regular meeting. Motion was seconded by Chairman Subjeck. Passed 2-0 Meeting adjourned at 9:19 PM.

Attendees (from sign-in sheet)- Heather Subjeck, Tim Cole, Helga Mueller, Suzanne Woodard, Polly Tafrate, Carlos Manrique, Peter Labounty, Frank Rodimon, Bernie Marvin, Gary Hebert, Donald Mitchell, John Metcalf.

Respectfully submitted,

---

Jen Rugar

Board of Selectmen

---

Chairman Subjeck

---

Colin Stubbings

---

Terri Mertz

Approved: 8/30/2016