

Piermont Public Library Board of Trustees Meeting Minutes of May 3, 2016



Present: Trustees Helga Mueller, Stephanie Gordon, Joyce Tompkins, Polly Marvin, Nancy Sandell, Evie Conroy, Kristi Medill, Librarian Margaret Ladd

The board meeting was called to order at 7:11 PM by Helga Mueller.

1. Minutes of April 5, 2016 Trustee's Meetings. Approved (Motion: Nancy, 2nd Polly)

2. Bookkeeper's Report: (Jean Daley) Accepted (Motion: Kristi, 2nd Joyce)

- The bookkeeper's report for April was presented to the Board.

3. Treasurer's Report: (Joyce) Accepted (Motion: Polly, 2nd Nancy)

- Joyce gave the monthly treasurer's report for April. There was not much activity this month.

4. Library Improvements

- There was an update on the progress of the construction of the table being made by Fred Shipman, purchased with funds donated in memory of George Tompkins. It should be completed soon.
- Joyce ordered two plaques in memory of George Tompkins to be placed with the table and artwork purchased in his memory.

5. Librarian's Report Accepted (Motion: Joyce, 2nd Kristi)

- Margaret gave the Librarian's Report for April to the Trustees. Trustees examined the circulation breakdown.
- The summer reading program sign-up will be the last week of school at PVS. The program will run during June and July. Ice cream certificates for participants will be awarded in August. The theme is "On your mark, get set... read!"

6. May Sunday Hours:

May 8 - closed
May 15 - Joyce
May 22 - Kristi
May 29 - Helga
June 5 - Nancy

7. Programs:

- *Runaway wives*, presented by Martha Schmidt Blaine, will be on September 15, 2016 at 7PM at the Old Church Building.
- *Colonial Meeting Houses*, presented by Paul Wainright, will be on October 13, 2016 at 7PM at the Old Church Building.

8. Art in the Library

- PVS will display student art in May. Barbara Dunbar will display her fiber work in June and July after the PVS display.

9. Old business

- *Frauds and Scams*, an AARP program, was held on April 14, 2016 at 7 PM at the Old Church Building.
- No action has been taken yet by Chief Hebert on installing an improved panic alarm in the Library.
- No action has been taken yet by Frank Rodiman on repainting the crosswalk in front of the Library.

- Information on the Energy Audit of the Town Office/Library building by Eversource from the Selectmen has not yet been provided to the Board.

10. New business

- The Library's Policy and Procedures Manual needs updating. A subcommittee of long-term members will look at the policies and revise and update them.
- The NH Library Trustees Association is having a Spring Orientation in Concord on May 23rd. The deadline for signing up is May 9th. The cost is \$75 for non-members and \$65 for members. Nancy moved that the Library cover the cost of three Trustees attending the meeting. Joyce seconded. The motion passed. Our newest Trustees will attend. The Library will cover the cost of attendance for the two newest trustees and the chairman if they are interested.
- The Library's Annual Book Sale will be on Memorial Day, May 30th, Monday. Set-up will be at 9. Bring gloves and strong people to help. The Book Sale will be from 10 – 1. Books will be sold by donation. Helga will give the speech to the community this year. Stephanie and Kristi will man the Book Sale during Helga's speech.

The meeting was adjourned at 7:55 PM. (Motion: Nancy, 2nd Polly)

Respectfully submitted,
Stephanie Gordon, Secretary, Library Board of Trustees