

**Piermont JLMC/Safety Committee Meeting
Minutes
Thursday, January 25, 2018**

The meeting was called to order @ 10:05 a.m. by Chairman Hebert.

Article 2: Chairman Hebert checked for a proper quorum: Chairman Gary Hebert, Selectman Randy Subjeck, Public Works; Dalton Thayer, Transfer Station; Abby Metcalf, BOS Office; Jenn Ruger, Fast Squad; Ellen Putnam. EMD: Bernie Marvin. (Supv's-3, Employees-4). Proper Quorum IAW DOL Lab 600.

Other attendees: None.

Article 3: Approve Minutes October 26, 2017 minutes.

Chairman Hebert asked if there were any changes and none was given. He asked for a motion to approve the minutes which was made by Randy and seconded by Abby. A voice vote to approve the minutes was given by all members.

Article 4: Chairman Hebert asked if there were any employee accident(s) to report. None were reported.

Article 5: Chairman Hebert asked if there were any near misses to report involving a town employee. None were reported.

Article 6: Discussion: Chairman Hebert then discussed the following items:

- a. Chairman Hebert advised that the letter and invoice for the reduction in fines from the September inspection violations has been sent out and checks issued per the manifest.
- b. The January 24, 2018, re-inspection results. Chairman Hebert advised that he and Inspector Perry, DOL, went through all the departments. The violations listed from the Sept. 2017 inspection were all abated. The town was given a safety inspection results form that the town was in **full compliance** with the DOL.
- c. Chairman Hebert advised that because of the recent issue of JLMC information not being passed on to him from the previous chair, that he will be instituting a directive with a checklist for the outgoing/incoming chair for the JLMC. This will ensure a proper transition and migration of information from one person to the other happens.
 1. Bernie gave a brief synopsis of what transpired with him when he was asked to take over as the JLMC Chair and bringing the program into compliance from previous violations and fines. Bernie admitted he did not advise me of the JLMC book in the BOS office. However, everything has been fixed and that it is a good program and hopes that everyone complies with it.

Article 7 thru 15: Chairman Hebert asked if there were any other items for open discussion from all the departments:

Highway: Dalton advised there were several items noted by Insp. Perry that he made mention, but not as violations. Dalton stated they will fix the items. Ellen mentioned that it will make a difference on the next inspection when the inspector observes they corrected those items.

BOS Office: Jenn said her office still has a storage issue. That everything that was in the way was placed in the safe, but it has not fixed the storage problem. A request was made on the status of the garage. Additionally, Abby asked about the old trailer up at the highway department. She also asked why the trust funds for the town couldn't fix these problems. Chairman Hebert advised Jenn that she and the Town Clerk and Tax Collector need to continue bringing up this issue with the Board of Selectman. Chairman Hebert asked about digital filing.

Jenn also brought up the issue for an outside light. When exiting her office there is no overhead light, just the street light.

Select-board: Randy thanked everyone for doing well. He said he also appreciated everyone's help with the Town's personnel policy in bringing it up to date.

There was nothing else from the other departments. It was noted that the Transfer Station was left off the agenda as a department. Chairman Hebert apologized and assured it would be on the next one.

Article 16: Chairman Hebert asked if there was any other business and none was given.

Chairman Hebert advised the next meeting is scheduled for April 26, 2018, at 10:00 am, at the Old Church. The meeting was adjourned by Chairman Hebert at 10:35 a.m.

Respectfully submitted,

Gary Hebert
Chairman, Safety Committee