

Minutes  
Board of Selectmen  
Work Session  
April 5, 2018

Selectmen present: Chairman Stubbings, Selectman Donald Mitchell, Selectman Randy Subject

Chairman Stubbings called the meeting to order at 7:02 PM  
Public input only allowed if agreed upon by majority of Board

Selectman Subject led us in the Pledge of Allegiance.

Procedural Defect Meeting- Chairman Stubbings gave an explanation and read the letter the Town had received from DRA which outlines the need to hold a Procedural Defect Meeting. Tentative dates for the Public Hearing and Special Town Meeting were decided upon by the Board. Jen Rugar will check the availability of the Supervisors of Checklist, Moderator, and Town Clerk. Once the dates are certain, Jen Rugar will place the required Notice in the newspaper.

Inventory of Taxable Property Forms- Jen Rugar had drafted a letter for the Board to review/sign explaining to property owners there has been a delay in sending many of the forms and there will be an extension until June 1, 2018 for those being mailed out after March 25, 2018. Selectman Subject made a motion to approve the letter. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0. The letter will be mailed with all remaining Inventory of Taxable Property Forms and a spreadsheet will be maintained.

Local Officials Workshops are coming up; the Board will take a look at the dates to see if any work with their individual schedules.

The Town has received a donation of several folding tables from a Janet Hamilton. Jen Rugar will draft a letter thanking her for the donation.

Board appointments- There was a brief discussion regarding the need for volunteers as alternates and full members for the various boards and commissions in town. Chairman Stubbings stated the importance of regular attendance by any volunteers on the boards.

Tim Cole had sent an email regarding the roof on the fire station needing repair or replacement. Jen Rugar will contact Ernie Hartley to ask if he recalls who worked on it in the past.

The manifests were reviewed and signed.

Additional Items- A reply letter will be sent to Stanley Davis notifying him that Mark Stetson, Avitar Associates has agreed to meet with him in the spring/early summer. Selectman Subject made a motion to approve letter. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

A letter will be sent to CWW notifying them of the denial of their abatement request. Selectman Subject made a motion to approve the letter. Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Selectman Subject made a motion to entered Non-Public for RSA 91-A:3, II (e) at 7:40 PM  
Selectman Mitchell seconded the motion.  
All in favor, motion passed 3-0

Public Session reconvened at 8:08 PM. Selectman Subjeck made a motion to seal the minutes. Selectman Mitchell seconded the motion. Roll call of vote to seal the minutes Stubbings Yes; Subjeck Yes; Mitchell Yes. Motion Passed, for reason that it would render a proposed action ineffective.

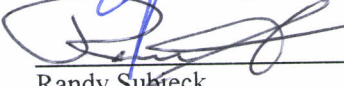
Selectman Subjeck made a motion to adjourn the meeting at 8:09 PM Selectman Mitchell seconded the motion. All in favor, motion passed 3-0.

Respectfully submitted,

Jen Rugar  
Administrative Assistant

Board of Selectmen:

  
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Chairman Stubbings

  
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Randy Subjeck

  
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Donald Mitchell

Approved: 4/24/18