TOWN OF PIERMONT

BUILDING PERMIT INSTRUCTIONS

REQUIREMENTS FOR NEEDING A BUILDING PERMIT

- Any construction of a residence or installation of mobile home that requires a sewage system.
- In a designated flood hazard zone all structures, residential, non-residential commercial, industrial, or agricultural must have a permit.

Upon receipt of the Building Permit Application and the 75-dollar fee the Zoning Administrator will check the project to verify that it meets the Town’s Zoning Requirements.

Note that all projects should be done in accordance with the New Hampshire Building Codes but will require actual inspection by the State Fire Marshall or their designee only for Commercial projects or dwellings with more than 2 units. Notification of this type of project will be the responsibility of the contact person or agent.

No construction shall begin until the application is approved.

Once the Permit is approved, the contact person will display a copy in a weather protected manner on the project site.

Note: RSA 676:7 provides that any individual failing to secure an approved building permit shall be subject to a civil penalty of $275 per day and may be guilty of a misdemeanor or a felony.
Prior to submitting this application, refer to the Piermont Zoning Ordinance. Submit this completed form to the Zoning Administrator. No work shall begin until the Zoning Administrator has approved and signed this form.

Permit Fee as of June 2017 is $75.00

Additional Permits Required:
1. If your proposed use requires a special exception, file an Application for Zoning Exception
2. If your proposed use is not allowed, file an Application for Zoning Variance
3. If your property is not served by a municipal sewage system, you will be required to have State of NH approved septic system design. This approval must be noted below (see pg. 2).

Property Owner(s):
Name: ____________________________________________
Mailing Address: __________________________________
___________________________________________________
Phone: ___________________ Cell Phone: ___________________ Fax: ___________________
Email: ________________________________

Contact Person or Agent:
Name: ____________________________________________
Mailing Address: __________________________________
___________________________________________________
Phone: ___________________ Cell Phone: ___________________ Fax: ___________________
Email: ________________________________

Project Location:
Piermont Tax Map: ___________________ Lot Number: ___________________
Physical Address: __________________________________
___________________________________________________
Project Description:

1. Nature of Project:
   - [ ] New Construction
   - [ ] Addition
   - [ ] Renovation
   - [ ] Building Relocation
   - [ ] Change in Use

2. Use:
   - [ ] Single family
   - [ ] Multi-family
   - [ ] Commercial
   - [ ] Industrial
   - [ ] Agricultural

3. Lot Size (square feet or acres):

4. Water Frontage:
   - [ ] Lake
   - [ ] River
   - [ ] Brook

5. Wetlands?
   - [ ] Yes
   - [ ] No

6. Flood Plain?
   - [ ] Yes
   - [ ] No

7. Conservation Restrictions?
   - [ ] Yes
   - [ ] No

8. Easements or Right of Ways?
   - [ ] Yes
   - [ ] No

9. Access:
   - Driveway?
     - [ ] Yes
     - [ ] No
   - Right of Way?
     - [ ] Yes
     - [ ] No

10. Utilities:
    - Sewer:
      - [ ] Public
      - [ ] Private
    - Water:
      - [ ] Public
      - [ ] Private

11. Setbacks from Property Lines in feet:

   - Primary Building, including all attached structures such as garages, decks, porches, overhangs
   - [ ] Front
   - [ ] Side
   - [ ] Side
   - [ ] Rear

   - Detached Accessory Structure
   - [ ] Front
   - [ ] Side
   - [ ] Side
   - [ ] Rear

   *See Piermont Zoning Ordinance, Article VIII, Section 4.5 for Minimum Dimensional Requirements*

Attach a property survey if available and describe the nature and extent of proposed work. Attach additional sheets if necessary.

**NH Department of Environmental Services Approvals** *(needed for on-site sewage systems)*

Approval for Construction # _______________________
Approval for Operation # _______________________
Owner/Agent Signature

I (we) hereby certify that I (we) understand the above document and that all the information contained herein is accurate and complete to the best of my (our) knowledge, and that all construction and/or improvements will be built in accordance with the Piermont Subdivision Regulations and Piermont Zoning Ordinance and all applicable State and Federal regulations.

Signature: ____________________________________________ Date: ____________________

Signature: ____________________________________________ Date: ____________________

Zoning Administrator Approval:

_____ Approved   _____ Denied

Signature: ____________________________________________ Date: ____________________

Reason for Denial:

_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Note: RSA 676:/7 provides that any individual failing to secure an approved building permit shall be subject to a civil penalty of $275 to $550 per day and may be guilty of a misdemeanor or a felony.

Version Date: 10/17/2018