

Minutes  
Board of Selectmen Meeting  
Tuesday September 26, 2017

Members of Selectboard present: Chairman Colin Stubbings, Selectmen Randy Subjeck and Donald Mitchell

Chairman Stubbings called the meeting to order at 7:05 PM and apologized for the late start. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

Bernie Marvin led us in the Pledge of Allegiance.

**Departments' Input:**

**EMD-** Bernie Marvin stated that he has been working in conjunction with FAST Squad Capt. Ellen Putnam on a program "Until Help Arrives", with several areas of training. Mr. Marvin stated that he can set up a CPR course if it is still something of interest. Chairman Stubbings asked Mr. Marvin to get him an idea of the cost.

**Police Department-** Chief Hebert stated the cruiser had the right front bearing replaced and will need to have the right rear one replaced as well. The new part-time officer, Todd Eck will be starting on Wednesday with his first four hours focusing on policies and procedures.

**Fire Department-** Tim Cole reported receiving more JAWS equipment from Corinth FD and will have more training on proper use of the equipment. The Piermont Fire Department will hold a Chicken BBQ on Saturday October 7<sup>th</sup>. There is going to be traffic control training coming up soon.

**Town Grounds-** John Metcalf reported that mowing of town grounds/athletic fields has slowed down. The use of herbicide went well, the Policy was followed and paperwork is on file in the Board of Selectmen's office. Mowing of the cemeteries is almost done for the season. The pool is closed; pipes are disconnected and the gate is locked. The sewer system was pumped, and the collection system was flushed. The next project will be cleaning out the manholes.

**Trustees of Trust Funds-** Abby Metcalf stated there was a meeting held last Friday with one member of the public in attendance. There will be a meeting with Jim Kinder, Stifel Nichols in October. Mrs. Metcalf stated that she was thankful the bridge work was completed ahead of schedule since the bridge closure impacted area businesses. Mrs. Metcalf also expressed her disappointment in lack of attendance at Board meetings when there is no controversy.

**Treasurer-** Heather Subjeck stated the monthly report was available on the table. August has been reconciled and she will begin reconciling September soon. Chairman Stubbings asked if reconciliation between the bookkeeper, treasurer, and other departments is taking place, as that is an area of ongoing concern.

**Library Trustees-** Helga Mueller brought a safety concern to the Board's attention. The entrance ramp to the library is in need of some repairs. The ramp itself is starting to separate in places and the railing is a safety issue as well. There was a brief discussion regarding whether the library budget is responsible for the repairs, or as a town building it would then fall under the Town's responsibility.

**Bookkeeper/Assessing Clerk-** Susan Belyea submitted the completed MS-1 for the Board to review and sign. Ms. Belyea stated she has been working on inputting the Revenues and Expenses, Encumbrances are next. Chairman Stubbings stated he had a report of inventory penalties showing only 8 have been removed. Ms. Belyea stated she must have done something wrong in processing them and will look into it. Chairman Stubbings reminded they have to be processed prior to running the tax bills.

There will be a Sewer District Advisory Committee meeting on Monday, October 2<sup>nd</sup> at 7 PM.

**Administrative Assistant-** Jen Rugar stated she and Frank Rodimon attended training last week in Littleton regarding accessing and using the portal set up by FEMA.

**DOL Inspection** – Chief Hebert reviewed a list of deficiencies he had noted during the inspection on September 19<sup>th</sup>. Once we receive the official letter from DOL, we will have 30 days to comply. Several items on the list have been addressed by the department heads already. There was a discussion regarding clutter in the town offices and the lack of sufficient storage areas. There was a brief discussion regarding storage options and the need for a need building in the future.

**Manifest-** The Board reviewed and signed the manifest.

**Financials-** There was a brief discussion regarding the financial reports provided by Susan Belyea, Bookkeeper/Assessing Clerk. Chairman Stubbings stated they will be looked at during the Work Session next week.

**Sewer Tax Warrant-** The warrant will need to reflect the recent changes in O & M sewer user fees. There was a brief discussion regarding using some of the excess funds to offset the sewer user tax bills. The Board would like a recommendation from the Sewer District Advisory Committee meeting scheduled for October 2<sup>nd</sup> so the second billing Sewer Tax Warrant can be signed at the Work Session on Thursday October 5<sup>th</sup>.

**Additional Items-** Chairman Stubbings added the following:

Budget season is almost here. Budget meetings will begin during the second week of October.

Audit- Chairman Stubbings stated that there have been no new requests for documents that he is aware of.

Barton Road Bridge Project- Chairman Stubbings reported there are invoices and copies of checks that he still needs to complete the final reimbursement request for this project.

As discussed during the Work Session held on September 21, 2017, Peter Labounty was asked by Orford's Energy Committee to participate in the Vital Communities' Weatherization Projects. Chairman Stubbings signed the Municipal Representative Form that had been provided to the Board.

**Public Input- John Metcalf:** Thank you to Jamie, Liz and Homer Kingsbury and several other dads and moms that helped with a successful Little League Majors season.

Thank you to Matt & Joanne Hogan for the past several years of keeping the section behind the Town's old water box mowed and looking very nice.

Thank you to Bob Lang and Ernie Hartley for staining the dugouts at the athletic field. It looks great!

Mr. Metcalf stated people like the aforementioned are, in his opinion, what Piermont and most people in it are about.

T-Ball program adults who worked with future baseball stars of Piermont were Jared Shipman, Neil Robie, and Ryan Ackerman and any and all others who were involved. The turnout to those games was beyond belief.

Abby Metcalf asked the Board how seriously we should be looking into a new town office building. The response from the Board was that it is a concern and the CIP committee is looking into options and discussing ideas. Funds have been accumulating in Capital Reserve for that purpose.

**Approve Minutes September 21, 2017-** The minutes were reviewed.

Corrections were made.

Selectman Subject made a motion to accept as amended.

Selectman Mitchell seconded the motion.

All in favor, motion passed 3-0.

Motion to adjourn: Selectman Subject

Seconded: Selectman Mitchell

Motion passed 3-0

Adjourned at 9:02 PM

Others present for the meeting (from sign-in sheet) - Tim Cole, Susan Belyea, Abby Metcalf, John Metcalf, Helga Mueller, Gary Hebert, Bernie Marvin, Heather Subject

Respectfully submitted,

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Jen Rugar,  
Administrative Assistant

Board of Selectmen:

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Colin Stubbings, Chair

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Randy Subject

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Donald Mitchell

Approved: 10/5/17