

**Minutes  
Board of Selectmen  
Work Session January 14, 2017**

Selectmen Present:  
Randy Subject and Colin Stubbings

Selectwoman Mertz was unavailable.

Also present: Abby Metcalf, Helena Saarion, Rob Elder, and Roy Belyea

Chairman Subject called meeting to order at 10:20 AM and announced that the meeting will be recorded for the purpose of accurate minutes.

Chairman Subject stated that this is a work session so there will be no public input.

The Board reviewed expenditure reports provided by the bookkeeper and discussed the areas of the budget the Board is responsible for. This includes the Selectmen's Office, Recreation, Patriotic and Assessing. There are more expenses to be posted to the proper accounts. Susan Belyea, Bookkeeper, will continue to work on this and provide the Board with updated reports at the next work session.

The upcoming meeting schedule and timeline for the Town Report were discussed by the Board. There will be additional work sessions scheduled for January 19<sup>th</sup> at 7 PM and January 29<sup>th</sup> at 10 AM, for budget purposes. The Budget Hearing is scheduled for Wednesday February 1<sup>st</sup>.

The Town Report layout, deadlines and delivery options were discussed by the Board. Jen Rugar has met with a representative from R.C.Braysshaw regarding the timeline for getting our information to them so we have the Town Report available for distribution prior to Town Meeting. We will need to have information to the printers by March 1<sup>st</sup>.

Rob Elder was present to discuss the Recreation budget. He shared plans for upcoming community activities. There will be Senior Lunches to be held in the Old Church Building beginning next week, as well as activities held in the PVS gym. He is still working on other community activities, which will be posted on the webpage.

Donations to non-profit organizations were discussed. The list of donation requests for 2017 was provided and reviewed.

Selectman Stubbings moved to adjourn meeting. Chairman Subject seconded. Motion passed 2-0. Meeting adjourned at 2:17 PM.

Respectfully Submitted,

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Jen Rugar

Board of Selectman:

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Randy Subjeck

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Colin Stubbings

Approved: 01.26.17

Approved