

Minutes  
Thursday August 9, 2018  
Board of Selectmen— Work Session

Selectmen Members present: Chairman Colin Stubbings, Randy Subject, & Donald Mitchell

Members of the public present: Police Chief Gary Hebert, Wayne Godfrey, Diane Stelzner, Suzanne Woodard

Chairman Stubbings called the meeting to order at 7:05PM. He stated the meeting is being recorded solely for the purpose of accurate minutes and that others in the room may also be recording but have not declared that fact. Public input will only be allowed during a work session if agreed upon by a majority of The Board.

Gary Hebert led the Pledge of Allegiance.

Wayne Godfrey presented to The Board a quote he received for having the carpets shampooed in the Old Church Building and in the Town Clerk's office. The total quote was for \$817.70. The breakdown was as follows: the Town Clerk's office; \$100.00, the Police Chief's office; \$180.00, the meeting room in the Old Church Building; \$300.00, and the Library; \$237. The Board expressed their disbelief at how high this quote was. Selectmen Subject asked how much it is to rent a shampooer and perhaps get some volunteers to do it. He suggested the Tool Barn as a possible location that rents carpet shampooers. Selectman Mitchell suggested Ocean State Job Lot as well. Wayne noted that Hannaford also rents them. Chief Hebert said he'd clean his own office. Selectman Subject said he'd volunteer to help out. He also stated he'd look into getting quotes for a shampooer machine rental.

Chief Hebert addressed The Board about illegal dumpings off River Road by the cemetery. Gary said he went out there and checked it out. There were no identifying items in the trash. He and Road Agent Frank Rodimon were going to clean it up but Ernie Hartley went over there and cleaned it himself. Gary added that he'd like to say Thank You to Ernie for doing that. The second location of dumping was on Piermont Heights Road at the Schwaegler property. He noted there was 383lbs of trash. Mr. Schweigler asked for volunteers to clean it. Gary said he'd like to send a Thank You also to Peter LaBounty for volunteering his time to clean it up. Chief Hebert did say that in this particular trash dumping, they were able to find identifying items of who owned the trash. He will follow up with that. Mr. Schwaegler said if it continues to be a problem, he will post his property.

Chief Hebert added there are no issues to report with the cruiser, and that on August 22–24 he will be at the shot gun range in Littleton.

At this time The Board went over the financial reports. Per the Tax Collector's report for the month of July, the Town has collected \$928,156 and \$2,123 in interest. There were no issues with the Town Clerk report. The Board stated that year to date the Town has collected \$1.5 million and \$21,000 in interest. As of July 31, 2018 the unpaid taxes are at \$260,296 with \$20,000 in interest.

Chairman Stubbings and Wayne discussed the transfer station figures and what was miscoded, and items that needed to be recoded. The Board reviewed and discussed the rest of the financial reports.

Chairman Stubbings said with regard to the 2016 audit, that Johnna has been working on them and the figures will be released very soon.

Chairman Stubbings brought up the 2015 management letter from Melanson & Heath. They suggested putting the receivables in the accounts. Chairman Stubbings suggested doing it at the end of the year. The Board reviewed the remaining items on the letter and Chairman Stubbings stated there are several items on the audit letter that have since been dealt with and corrected. There was nothing further to discuss on this issue.

The next item the Board discussed was the repayment of the TAN. Treasurer Heather Subject suggested it be paid off by August 31. Selectman Subject and Chairman Stubbings discussed the revenue and expenditures over the course of August and decided to pay it off as soon as possible.

Chairman Stubbings brought up additional items to be discussed. He noted there has been significant improvement on the 235 Route 25C property. He received a voicemail from Health Officer Alex Medlicott about the improvements. Alex said he'd send out a letter thanking the owners for the work they've done but also encourage them to continue.

The next additional item Chairman Stubbings mentioned was a letter from the State of New Hampshire about an Individual Sewage Design System for 635 Route 25 C. That application has been accepted as received.

Chairman Stubbings also said the Town has received a letter from the BTLA about a decision in the Donolan appeal case. The decision was in favor of the Town. The taxpayer request for abatement has been denied. The taxpayer has 30 days to appeal this decision.

Chairman Stubbings noted the Town has received a copy of a letter Governor Chris Sununu wrote to Charter Communications and a copy of a letter Glen Page of North Haverhill wrote to the FCC Chairman. The letters addressed the removal of WMUR from Charter's channel lineup and how this negatively impacts the residents of our area. Chairman Stubbings read the letter by Governor Sununu out loud. He went on to summarize the letter to the FCC Chairman that was written by Mr. Page.

The next item was the Highway Block Grant letter. Chairman Stubbings read the letter out loud. He said in July the Town received \$11,327.76, in October the Town will receive \$11,327.76. In January 2019 the Town will receive \$7,551.83 and in April 2019 the Town will receive \$7,551.82. He noted that for fiscal year 2018 they had budgeted for \$10,000 each, so it will end up being a \$2,000 increase.

Chairman Stubbings brought up the estimated revenues course. Selectman Subject said he would be able to participate in the last one on the list.

Chairman Stubbings announced there will be election law training on Wednesday September 5, 2018 at the Fire Station. He suggested all the selectmen should go to this. He noted it wouldn't be a meeting because they won't be discussing town related issues, they'd be there to learn.

Also in additional items Chairman Stubbings brought up the System for Award Management (SAM). He said he'd check with Frank Rodimon, Bernie Marvin, and Gary Hebert to see if we need to be on this list. Possibly for release of FEMA funds but otherwise we don't need to be on it.

At this time Chairman Stubbings said the Town has received the Bridge Inspection Report from NH Department of Transportation. The Town has no bridges on the "Red List". He read out from the cover letter of the report.

- Bridge 059/161 School lot road over brook should have a 1 lane bridge posting.
- Bridge 060/073 over Bean Brook no posting required.
- 084/095 on Tarbox Lane over Eastman Brook should have a 1 lane bridge posting.
- 151/126 Rodimon Lane over Eastman Brook, no posting required.

Chairman Stubbings read out the ratings of all the bridges and all were in the good to very good rating.

At this time the Board reviewed and made changes to the July 24, 2018 minutes.

Motion to approve with changes: Selectman Subject

Seconded: Selectman Mitchell

All in Favor, 3-0

Motion passed

Chairman Stubbings asked if there was a requirement for non-public meeting, to which Selectman Subject said yes for the reason being, matters which if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such a person requests an open meeting.

Motion to enter non-public: Selectman Subject

Seconded: Selectman Mitchell

All in Favor, 3-0

The Board entered non-public session at 9:05PM

The Board reconvened the public session at 9:16PM.

Motion to seal the minutes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed

There were no further matters to discuss at this time.

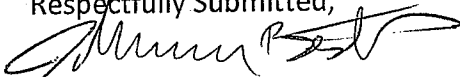
Motion to adjourn: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

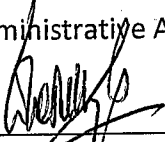
Adjournment 9:17PM

Respectfully Submitted,

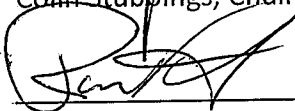


Johnna Bishop

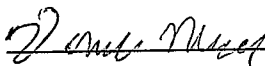
Administrative Assistant



Colin Stubbings, Chairman



Randy Selectman



Donald Mitchell

Approved: