

Minutes
Board of Selectmen Meeting
Tuesday September 25, 2018

Selectmen members present: Chairman Colin Stubbings, Randy Subjeck, & Donald Mitchell

Members of the public present: Johnna Bishop, Diane Stelzner, Suzanne Woodard, Heather Subjeck, Tim Cole, Frank Rodimon, Wayne Godfrey, Bernie Marvin, Bruce Henry, George Mertz, Bernadette Ratel, Diane Kircher, Rob Elder

Chairman Stubbings called the meeting to order at 7:00 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

Bernie Marvin led the Pledge of Allegiance.

Department Input:

Administrative Assistant: Johnna Bishop said she is still working with the Treasurer, Town Clerk & Tax Collector on reconciling 2016 revenue accounts. She noted that she has contacted Matt Angell and Erica Lussier from Melanson Heath for more guidance. She said she is still working on reconciling the general ledger from 2016. She added that for 2016 & 2017 the transfer station deposits have been cleaned up and the funds have been properly allocated. She also told the Board there is another BMSI training session, this time for payroll, coming up in October that is being held again in Littleton. She asked the Board for permission to go, due to it being held on a Friday. The Board had no problems with this. Chairman Stubbings asked Johnna if she had contacted the Town of Haverhill about the New Hampshire Municipal Association "Effective Public Meetings" training seminar. She said she did, and they are still waiting to hear back from other municipalities that had also been invited to participate. Chairman Stubbings also asked Johnna about the changes that were made to the MS-535. She replied by stating that those changes just took place today. She had spoke with Matt Angell on the phone and he walked her through a couple of figures that needed to be changed.

Emergency Management: Bernie Marvin said that on Thursday September 27, 2018 he and Tim Cole would be attending a meeting about "The Great River" and working on developing a plan with regard to dams and flooding. He also said that he and Tim are still working on the 911 corrections. They have a list of people they are going to notify about putting the 911 number on the resident's buildings. He went on to say that Paul Hatch was here last week, and it has come to light that something has happened to the filing of the Emergency Operations Plan revisions. He said as soon as he gets a date to start the meetings on the Emergency Operations

Plan he will notify the Board. Chairman Stubbings asked if the grant is still good for this year, to which Bernie replied that it is. Selectman Subjeck asked Bernie, when he anticipates the meetings starting. Bernie said he is at the mercy of the State Homeland Security and the Federal Government. He said he was going to put forth a date of mid October. He went on to add that he will be doing a Fall seminar called "Until Help Arrives" to assist victims when they call 911. He mentioned to the Board they need to start thinking about holding a CPR course again. The Board agreed. Selectman Mitchell asked Bernie if there were any requirements for the 911 numbering. Bernie said he has been telling people they need to be 4" numbers and of contrasting color.

Transfer Station: Wayne Godfrey read out from his report. See attached. He also said he has 200 gallons of oil going out with Hazmat due to someone putting something in the oil that wasn't supposed to be in it. Going forward he will be using field test kits to test the oil first before anyone adds oil to the tank. The cost to remove the oil and clean the tank is over \$2600. Wayne is asking for a \$2500 grant from the State to help cover this cost. He went on to give thanks to Frank Rodimon for the new tire disposal set up, and said that now we are in compliance with the NH Department of Environmental Services. He also said that October 13, 2018 will be Hazmat Day at the Transfer Station from 9:00 AM to 11:00 AM.

Highway Department: Frank Rodimon said the Department of Safety and Homeland Security and Emergency Management has sent him an audit certificate form for the FEMA funds, that just needed to be signed. He addressed the Upper Valley Lake Sunapee Regional Planning Commission letter and said he doesn't have any large projects coming. Most of the projects he has, are below the scope of what they're talking about.

Frank went on to say that at the August 23 BOS meeting he had told the Board that the truck has arrived and was going to be shipped to Viking Cives. However, as of this morning he has not heard anything from them, so he called Mike Murray who is the sales rep at Viking Cives. Mike told Frank that if our truck isn't there by Monday, we would lose our spot and we'd be bumped. Mike talked to the sales rep., Mick from McDevitt and was assured the truck would be there. Frank said he also spoke to Mick on the phone and explained our situation. Mick explained there was a delay in shipping the truck due to some flat spots on the tires. Frank called Mike at Viking Cives back and said the truck will be there Friday and if it's not, to call him immediately and he'd go to McDevitt, get the truck and deliver it to Viking Cives himself. Frank also talked about our current truck having exhaust issues. He said it may just be a faulty module, and that he will keep an eye on it.

Fire Department: Bruce Henry said the chicken bar-b-que will be on October 6. Year to date they've responded to 22 calls between the EMS & Fire. He said Dean Erikson will be back to

update the software for the SCBAs (Self Contained Breather Apparatus). He said that next month is Fire Prevention month at the school. Some of the members of the Fire Department will also be going to Aubuchon's in Bradford for fire prevention. He also added that if anyone needs a smoke detector to let someone on the Fire Department know and they'll get one.

Town Clerk: Chairman Stubbings asked Bernadette if she has re-advertised in the papers yet for the Deputy Town Clerk position. She said she had not, because she was unaware if the previous applicant had received a letter saying they didn't get the position. She didn't want to put the advertisement out until the previous applicant had been notified.

Bernadette went on to address the Board about the safe in the Town Offices. She said there are several boxes of things that can be shredded. She said she was asking the Board to allow her to bring someone into the office to give her a hand with that. The Board agreed this was fine and agreed on a rate of \$12.00/hour. Chairman Stubbings asked if she had anyone in mind, and she said yes, that she was going to ask Lori Connolly.

Treasurer: Heather Subject said she has been working with the bookkeeper going through past statements, especially the Tax Electronic Payment account. She also added that the monthly report for August is on the table for anyone who wants one.

Recreation: Rob Elder asked the Board about the status of a handrail being installed at the Old Church Building, to which Chairman Stubbings said Frank has already installed one. Rob went on to say that he represented Piermont at the Haverhill Area Drug Program. He added there will be another one on October 8. He asked the Board to put out information on Election Day to give families information on drug involvement. He also added that there is now a running program at the school. The school has been invited to participate in a spaghetti dinner on October 12 to raise money for The Children's Hospital at Dartmouth. He went on to add there will be a luncheon at Noon on Thursday at the Old Church Building for anyone who wants to attend.

At this time the Board reviewed and approved the vendor manifest.

Chairman Stubbings said the town has received 2 notices of septic applications. The first one is for Mike Schmidt at 219 Church Street Map U01 Lot 30, and that application was approved on September 24 to begin construction. The second was for Walter Donovan Map U02 Lot 34 13-1B, and this was just to notify us that the application had been received, not an approval to begin construction.

Chairman Stubbings said the Board has received the August financial reports, however they just received them tonight and suggested the Board discuss them at the next work session meeting.

As an additional item, Chairman Stubbings said the Town has received a letter from our Town Council, Mitchell Municipal Group, that was addressed to the attorneys of Adrian Ladd and the Administrator of the Estate for Anna Williams. Our town council offered Mr. Ladd one last offer to make the payment in full before the town begins foreclosure proceedings. Chairman Stubbings emailed Laura at Mitchell Municipal Group back to ask when this is expected to be closed out. As of this meeting, he had not heard back from Laura.

Chairman Stubbings asked if there was any public input, and there was none.

At this time the Board reviewed the minutes of the September 20 BOS work session meeting.

Motion to accept minutes with changes: Selectman Mitchell

Seconded: Chairman Stubbings

All in favor, 2-0 – 1 abstained

Motion passed

The Board then signed the minutes for the August 28 & Sept 6 meeting.

Chairman Stubbings asked if the Board had a requirement for non-public. There was none.

Motion to adjourn: Selectman Subject

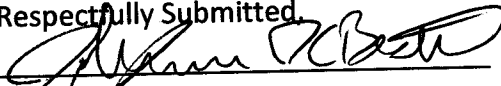
Seconded: Selectman Mitchell

All in favor, 3-0

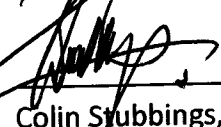
Motion Passed

Adjournment: 8:14 PM

Respectfully Submitted,



Joanna K. Bishop



Colin Stubbings, Chairman

Randy Subject



Donald Mitchell

Approved:

Piermont recycling transfer center
21 Bedford
Wayne Godfrey manager
Piermont NH 03779
603-272-4828

Report as of September 23, 2018
Zero-sort 29.34 tons two loads gone out no slip yet
Smitty metals: alum cans misc metals ..798 tons

Recycled steel big dumpster 6.62 tons another load going out this week

Trash 70.39 tons cost \$7114.15

Bags sales \$\$12419.70

Other income 5 centers returns, metal sales, demo charges ,tires charges, electronic charges \$3631.60

Have 200 gals of oil working on get it shipped out due to someone putting some bad stuff in tank now have get rid of it as haz=mat and will have get tanked flushed
Going forward we will get a field test kit before anyone adds oil to tank. The cost to truck oil and clean tank will be over \$2600.00 vs usely \$125.00 This is why we have a haz-mat day for people to get rid of items that will spoil whole tank full
Grant papers will fax out in am
We had 66 tires go out the tire company loved new setup for tires thank Frank Rodimon for this and we now meet NHDES rules.

We sent out 6 gaylords of electronics. We are already filling a 3 rd one

We do have application for a new worker waiting for background check to come back if don't come soon will just hire him. It was on news other night state has a back log of background checks to do

We have big load of glass to go out usely send it out in mid nov
I have sand shed almost done for use when frank is out sanding and we are getting freezing rain etc
Between bags sales demo charges five centers return etc
we have taken in \$16051.13 this does not include money for steel sales which came as credit on other loads

Wayne Godfrey Manager
Piermont transfer/recycling center