

Minutes
Board of Selectmen Meeting
Tuesday November 27, 2018

Selectmen members present: Chairman Colin Stubbings, Donald Mitchell & Randy Subject

Members of the public present: Johnna Bishop, Bernie Marvin, Wayne Godfrey, Heather Subject, Theresa Veillette, Violet Veillette, Bruce Henry, and Frank Rodimon

Chairman Stubbings called the meeting to order at 7:05 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and further stated that others in the room may be recording, but not declared that fact.

Bernie Marvin led the Pledge of Allegiance.

Department Input:

EMD: Bernie said they had been contacted about the Lake Armington dam. There was an obstruction at the dam and people had flooding concerns. It has since been cleared and he has received a report from the dam crew that a monitor has been assigned to prevent this from happening again.

He gave the Board of Selectmen an update on the Emergency Operations Plan. He stated that the grant has been approved and he has been in contact with the State of New Hampshire to schedule meetings in 2019 to implement new procedures.

He also mentioned FirstNet, a communications network that is installing a new cell tower that will be going up in Warren. This will provide cell service to areas of East Piermont that currently have little or no cell service.

He went on to add that there is a FEMA meeting regarding the Pemigewasset watershed in Lincoln, NH on December 11 that he will be attending.

He concluded by adding the E911 ordinance is under review next week.

TRANSFER STATION: Wayne Godfrey read out his monthly report. See attached.

HIGHWAY DEPARTMENT: Frank Rodimon stopped in from plowing just to check if The Board had any questions or needed him for anything. There were no questions from The Board.

TREASURER: Heather Subject read out her monthly report and stated there were copies available on the table. She informed The Board there were a couple of big payments coming up in December. One was to the school and the other one was for County Tax. She added that she has funds in queue and ready should the town need it.

FIRE DEPARTMENT: Bruce Henry said they have had 28 calls year to date not including FAST Squad calls. There have been a lot of FAST Squad calls. He said he's received the insurance survey back. He said the Fire Department is now at a 7 rating which is down from the 9 or 10 that it was at previously. He added that Holly Cramer just passed her test and is now a paramedic. The Town of Piermont now has 2 paramedics as first responders. He added the Fire Department has been conducting drills and one was out at the new hydrant on Piermont Heights Road. He stated that it's all in and works great. He also said that the Fire Department has bought 2 new pagers for the paramedics. He went on to add that the compressor broke down again. He contacted Eastman Electric and they were able to get it rewired and got it working again. He also stated that the school has contacted him about the flag pole being broken. He's asked Jared [Shipman] to go take a look at what needs to be done to repair it. The cords are all on the inside and you have to take it apart to fix it.

ADMINISTRATIVE ASSISTANT: Johnna said that FY 2017 is being finalized and Matt Angell will be here on Friday to look it over before passing it on to Melanson's. Johnna added that 2016 has been sent to Melanson's. She continued to say that she has been working on the 2018 general fund to get it reconciled and get as much done as she can before Matt gets here. She said the ICS savings account is now current and reconciled to the Treasurer. She also said the 2018 Tax Electronic Payment account is almost current and still being worked on. Johnna said the 2018 revenues are current and reconcile to the Town Clerk and Tax Collector. Johnna asked The Board a question regarding the checks the town uses for payroll and vendor payments. She said currently the town uses 2 different style checks with different serial numbers, even though it's the same bank account number. She asked The Board if she could just use one style of checks and discontinue using 2 kinds of checks. Chairman Stubbings responded he didn't see any problem with it, but he suggested she call Erica Lussier at Melanson's just to double check.

Chairman Stubbings addressed a letter from New Hampshire Department of Environmental Services of an acceptance of a subdivision of land that was proposed. The proposed subdivision of land was presented to the Planning Board at a meeting last week. Chairman Stubbings added that he has put a question to the Planning Board to confirm that this is not an actual approval for the subdivision.

The next item up for discussion was the Avitar Mapping Service Agreement. Chairman Stubbings stated that it is up for renewal. This service links into the tax collect side and the assessing side. He asked The Board if there was any discussion on it, there was none. Chairman Stubbings asked The Board which option they wanted to renew. Selectman Subjeck said the 3 year term is what the Town has done in the past, so he wanted to do the same option again.
Motion to renew the 3 year plan: Selectman Subjeck
Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

The next item up for discussion was the evidence room plaque for the Police Department. Chairman Stubbings said that when Ernie Hartley's father passed away it was requested that any donations go to the Police Department to create a secure evidence room and a plaque was to be placed. This has not yet been done. Chairman Stubbings asked The Board if they had any issues with getting this done. The two other Board members didn't see any issues with it.

Motion to have a plaque made and placed on the evidence room: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Chairman Stubbings next brought up an Intent to Cut from William Priestly for Tax Map R06 Lot 0005A. He read out the Intent to Cut. Chairman Stubbings said the taxes for Mr. Priestly are current and he has no issues with the Intent.

Motion to accept the intent to cut: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Next, Chairman Stubbings addressed a letter The Town has received from Gary MacDonald. Mr. MacDonald had received a tax refund check last year that was never cashed. He asked in the letter if The Town can apply the credit to this year's tax bill. Chairman Stubbings said this check was from 2017 and already shown on the MS-61. All we can do is void the old check and re-issue a new one. Selectman Mitchell said he has spoken with Mr. MacDonald, and he expressed he'd rather just have it applied to his tax bill. Chairman Stubbings said we can't do that. We'd have to issue him a check, then he can sign it and give it back to The Town and then we can apply it to his taxes. The Board decided to just reissue a new check.

Chairman Stubbings next brought up a letter from The Board to Fire Chief Henry regarding previous discussions to use Hanover dispatch rather than Grafton County dispatch. Chairman Stubbings read the letter out.

Motion to accept letter with corrections: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

The next item up for discussion was the October financial reports. Chairman Stubbings asked if the Board had any discussion about them. Selectman Subject noted that he was concerned

about the Highway Department numbers. Chairman Stubbings said the encumbrances have not yet been entered, and once those get entered it will clear up a bunch of items. He added there will be a meeting on December 31 for a vote on encumbrances. (This meeting is now on December 29 at 10:00 AM)

Chairman Stubbings brought up additional items. He asked if The Town had received any quotes yet for the Library ramp. Selectman Subject said he had left a message for Jared [Shipman], but has not heard back from him yet. Bruce Henry said he'd check with him. Chairman Stubbings also addressed the roof of the Fire Department. He noted that he'd received an email from Jared, but it was informational only, not a quote. Jared had stated in his email that the roof isn't failing, there are just some shingles falling off.

Next Chairman Stubbings addressed a letter from the New Hampshire Department of Environmental Services regarding the Piermont landfill. The DES plan had not been filed with them. Chairman Stubbings had contacted Nobis Engineering, and found out that due to a staff retirement, this was overlooked and was never filed. Chairman Stubbings asked Johnna to copy this to all the Selectmen and to follow up with it.

The next item Chairman Stubbings addressed was the property located at 235 Route 25C. He went on to say that in June of this year, the Town's Health Officer Alex Medicott wrote a letter to Fannie Mae about the health code violations. Fannie Mae arranged for the property to be cleaned up, and has now asked The Town to rescind the violations. Chairman Stubbings asked The Board if they had any questions about this. Selectman Subject asked what the ramifications were of The Town rescinding. Chairman Stubbings said he didn't think there were any, and asked Johnna to contact Alex to go back out there and do an inspection to confirm there are no more health violations and sign off on it.

It was now time for public input. Theresa Veillette asked The Board what she can do to get her property back from Tax Deed. Chairman Stubbings said there will be a letter coming to her in the mail within the next week or two letting her know that the property will be going up for auction after 90 days and how much she has to pay. He went on to name off all the fees and penalties that she'd have to pay. There was a brief back and forth discussion regarding the property. Ms. Veillette asked if she could go to the property and get her "stuff" back. Chairman Stubbings told her to make a list of the items still there that she wants and to bring it to the Town Office. The Board would see what it could do to facilitate.

Selectman Subject asked Chairman Stubbings a question that was brought to him by Johnna with regard to Roy Belyea shoveling snow for The Town and the Transfer Station. The question was if it should be divided into two line items or just one? Chairman Stubbings said there was no need to separate them and to book it all to Town Buildings & Grounds.

Next the Board approved the minutes of the November 1 meeting.

Motion to approve minutes with changes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Next the Board approved the minutes of the November 3 budget meeting. Chairman Stubbings read out the minutes.

Motion to accept the minutes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Next the Board approved the minutes of the November 10 budget meeting. Chairman Stubbings read out the minutes.

Motion to accept the minutes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Chairman Stubbings asked if the Board had any requirement for a non-public meeting. There was none.

Motion to adjourn: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Adjournment: 8:29pm

Respectfully Submitted,



Johnna K. Bishop

Administrative Assistant



Colin Stubbings, Chairman



Randy Subject



Donald Mitchell