

Minutes
Board of Selectmen Meeting
Tuesday January 22, 2019

Selectmen members present: Randy Subject & Donald Mitchell, absent at start of meeting:
Chairman Colin Stubbings

Members of the public present: Travis Daley, Bruce Henry, Johnna Bishop, Heather Subject

Selectman Subject called the meeting to order at 7:05 PM. He announced the meeting would be recorded for the sole purpose of accurate minutes and that others in the room may be recording, but not declared that fact.

Heather Subject led the pledge of allegiance.

Department Input:

Sewer: Travis Daley said he needed Administrative Assistant Johnna Bishop to send him the sewer expenditures. She said she would email him a PDF file the next day.

Fire Dept.: Bruce Henry said he received a letter and 2 coverage maps from Hanover dispatch, and gave them to the Board. He has arranged for Doug Hackett from Hanover dispatch to come to the next Board of Selectmen meeting in February to answer any questions the Board may have. Selectman Subject asked Bruce if the maps he submitted were detailed enough to show the "frequency lapse areas". Bruce responded by saying everyone on the Fire Dept. knows where the those spots are. Selectman Subject said he needs an outline of where the "dead spots" are to be presented to the Board. Bruce responded by saying that is the reason why he has arranged for Doug to come up here, so that he can answer those kinds of questions. Selectman Subject asked Bruce if there was someone under his command that could assist him with this project. Bruce said yes, but he wanted to seek assistance from the Board first. Selectman Subject asked how calls have been, Bruce said calls were down. Bruce also added that he and the fire fighters were having issues getting emergency response calls via email on their phones in a timely manner. He went on to add, by the time they received an email on their phones, it was hours late. Selectman Subject asked him if he had looked into this to find out why this was happening. Bruce answered by saying he had heard it was a Verizon issue.

Admin. Ass't.: Johnna Bishop said she was able to get out W2s early and also sent out the W3 to the IRS. She added that the 1099s have been printed and will go out the next day. She has begun working on the Town Report. She emailed Chairman Stubbings a suggestion for the

cover of the Town Report, but has not heard back from him yet. She also added that she is working on the Statement of Payments for the Town Report. She went on to clarify a comment she heard on a previous meeting recording regarding the propane bills from Dead River. She wanted to clarify that the locations are not on the propane bills as previously stated. They only say location 1, location 2 etc. There is no building name assigned to those locations, and Piermont has 2 account numbers with Dead River. She went on to say that she has called Dead River to ask them which account number goes to which Town Buildings, and has been able to narrow that down. So going forward, she would ensure in the description of the payment it lists which town building the propane delivery was for. She also wanted to answer a question from the Board that was heard on the same recording, which was, why are all of the tax penalty revenues were all being booked to property tax penalties and not separated out into inventory penalties and property tax penalties? She explained that this is because when she receives the Tax Collectors reports, it is just subtotaled under the heading of Penalties, it's not broken out on the report she receives. Johnna went on to say Thank You to Selectman Mitchell for his efforts at the Board of Selectmen's office in making the office warmer.

Johnna said the Town Clerk couldn't be at tonight's meeting but the Town Clerk asked Johnna to ask the Board about putting an ad in the paper for the Deputy Town Clerk position along with the ad for the Administrative Position. Selectman Subject said he would take a look at the ad and make sure it wasn't overly long or confusing.

Travis asked the Board if there could be a Sewer Committee again. Selectman Subject said yes, the Board is open to that as long as there is enough interest; at least 3-5 people.

Treasurer: Heather Subject said she had the monthly reconciliation report for the cash account on the table and had given copies to the Board. She added BMO Harris Bank has been sent a wire transfer to close out the loan for the old town truck. There was a \$25.00 wire fee. She said the Town should see the title for the truck in 5-7 business days.

At this time the Board signed the payroll manifest.

Next the Board discussed the upcoming Department Heads meeting and Joint Loss Management Committee that will be on Thursday.

Next, the Board discussed the E911 Policy Ordinance draft. Selectman Subject said he had sent it to Mitchell Group. He went on to read out the email response from Town Council. In part it said that if the Selectmen don't want to include the enforcement piece, then they do not need

to put it on a warrant article for Town Meeting, but if they do, then its fine the way it is and the residents can vote on it Town Meeting Day.

At this time Chairman Stubbings arrived.

The next item the Board addressed was the Class VI Roads and OHRV travel. Selectman Subject said he wanted to discuss this issue with Police Chief Hebert and Road Agent Frank Rodimon. Selectman Mitchell agreed they should wait until their next meeting and wait for Frank's recommendation.

Next, the Board discussed the Rules of Procedures. The Board reviewed and suggested making changes to the verbiage of the procedures policy. Selectman Subject said he'd send the changes they made to the NHMA for their input.

The Board discussed the Personnel Policy addendum with regard to employee earned vacation time. The Board reviewed the policy and suggested some changes. Selectman Subject said he'd forward the changes to Chief Hebert because he helped with it.

The next item was the Budget discussion. Chairman Stubbings suggested they pass over it and move the Budget Hearing from January 30 to February 6. The Board agreed to have a work session on January 30 instead of the Budget Hearing.

In additional items Chairman Stubbings addressed the Adrian Ladd property. He read out an email from Town Council and a letter the Town has received to begin foreclosure proceedings with a breakdown of costs and services. Chairman Stubbings questioned the need for an auctioneer and appraisal. He said he'd reach out to Laura Spector-Morgan at the Mitchell Group and have the letter rewritten in such a way the Board agrees with.

Chairman Stubbings read out a Bridge Inspection letter from the State. It said the town needs to take no action.

The Board discussed the information they received from Chief Henry about Hanover dispatch. Selectman Subject said the outline Chief Henry was given was not followed in the sequence of the procedure. He added the two options of the dispatch entities will not be considered until these steps have been taken. There was a lengthy discussion about the steps that needed to be followed. Selectman Subject agreed to reach out to Bruce to meet at the Fire Department with the Chief and his officers.

Selectman Mitchell posed a question about the Library Ramp with regard to putting a concrete pad or crushed gravel at the foot of it. The other members of the Board thought the gravel would be better than concrete. They also discussed the removal of the old materials and taking it to the Transfer Station.

Selectman Subject asked for any public input; there was none.

The Board reviewed and approved the minutes of 12/18/18.

Motion to accept minutes with changes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

The Board reviewed and approved the minutes of 12/29/18.

Motion to accept minutes with changes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

The Board reviewed and approved the minutes of 01/08/19.

Motion to accept minutes with changes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

The Board reviewed and approved the minutes of 01/17/19.

Motion to accept minutes with changes: Selectman Subject

Seconded: Selectman Mitchell

All in favor, 3-0

Motion passed.

Selectman Subject asked if there was any further business. There was none.

Motion to adjourn: Selectman Subject

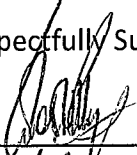
Seconded: Selectman Mitchell

All in favor, 3-0

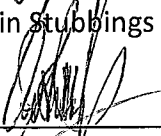
Motion passed.

Adjournment at 9:55PM

Respectfully Submitted,



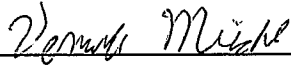
Colin Stubbings



Colin Stubbings, Chairman



Randy Subject



Donald Mitchell