



TOWN OF PIERMONT, NEW HAMPSHIRE

130 Route 10 Piermont NH 03779

APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

All applicants will be considered without regard to race, color, religion, age, sex (including gender identity, sexual orientation and pregnancy), marital status, national origin, disability, or genetic information.

Date:

POSITION DATA

Position applied for:

Department:

Availability Date:

☐

Full-time

☐

Part-time

☐

Seasonal

If applying for part-time employment, indicate days/hours available: Days -

Hours -

Referred By or Advertising location:

Salary/Rate of Pay Desired (optional): \$

BIOGRAPHICAL DATA

Full Name:

Home Phone: ()

Street Address:

Cell Phone: ()

City, State, Zip:

Email:

Have you ever been employed with us before? ☐ YES ☐ NO

If YES, provide details below.

Title of Position Held:

Departure Date:

Reason for Leaving:

List any relative currently working for the Town of Piermont:

Name:	Department:	Relationship:

EDUCATION

Did you receive a high school diploma or GED? ☐ YES ☐ NO

Highest Grade Completed:

	School (name, city, state)	Dates (optional)	Degree(s) Attained	Course of Study
High School				
Undergraduate College/University				
Graduate/Professional College/University				
Other Education (i.e. Technical, Business)				

EMPLOYMENT HISTORY (List most recent employer first)	
Employer:	Your Title:
Street Address:	Employed From (date):
City, State, Zip:	Employed To (date):
May we contact your present employer? <input type="checkbox"/> YES <input type="checkbox"/> NO	Salary/Rate of Pay (optional): \$
Responsibilities include:	
Supervisor' name:	Phone No.:
Reason for Leaving:	

Employer:	Your Title:
Street Address:	Employed From (date):
City, State, Zip:	Employed To (date):
	Salary/Rate of Pay (optional): \$
Responsibilities include:	
Supervisor' name:	Phone No.:
Reason for Leaving:	

Employer:	Your Title:
Street Address:	Employed From (date):
City, State, Zip:	Employed To (date):
	Salary/Rate of Pay (optional): \$
Responsibilities include:	
Supervisor' name:	Phone No.:
Reason for Leaving:	

If necessary, please attach additional sheets to include additional employment history.

MILITARYHave you ever served in the U.S. Armed Forces? ☐ YES ☐ NO

If YES, what branch?

Type of Discharge:

Rank at Discharge:

Describe any training received which would be relevant to the position for which you are applying:

SPECIFIC SKILLS

List technical/professional licenses or certifications you hold:

List office machines, heavy equipment, vehicles, or other machinery you can operate:

List any job-related specialized training you have received or skills you have acquired *(including software proficiency)*:**OTHER INFORMATION**Do you currently hold a valid NH Driver's License? ☐ YES ☐ NO Type: ☐ Operator ☐ CDL-Have you ever been convicted of any crime which has not been pardoned or annulled? ☐ YES ☐ NO

If YES, give date, place, charge and disposition:

Are you legally eligible to work in the U. S.? *(proof of eligibility will be required upon employment)*? ☐ YES ☐ NO**REFERENCES**

List three (3) professional references we may contact:

Name & Occupation	Address	Phone	Relationship

ADDITIONAL INFORMATION

Use this space for any further information you think would help us evaluate your application:

APPLICANT'S STATEMENT & AGREEMENT
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I understand that any unanswered questions on this application may cause this application to be rejected.

I certify that the facts contained in this application (and accompanying resume, if any) are true and complete to the best of my knowledge and belief. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed no matter when discovered by the Town of Piermont.

I understand that any employment is conditioned on a background check. I authorize the Town of Piermont to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character and general reputation to the Town of Piermont without giving me prior notice of such disclosure. In addition, I release the Town of Piermont any former employers and all references listed from any and all claims or liabilities arising out of or related to such investigation or disclosure.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term and may be terminated at any time, with or without cause and without prior notice, at the option of either myself or the Town of Piermont. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Town of Piermont unless made in writing.

I understand that filling out this application does not indicate there is a position open and does not obligate the Town of Piermont to hire me. If hired, I agree to abide by all the Town of Piermont's work rules, policies and procedures. The Town of Piermont retains the right to revise its policies and/or procedures, in whole or in part, at any time.

****DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE STATEMENT AND AGREEMENT****

Signature of Applicant

Date